

January 04, 2016

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 04TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN (Absent for a portion)
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 5:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2016.

Supervisor Steve Bowen provided the invocation.

Administrator Roark explains that the term of Chairman needs to be established; the Chairman has served a one (1) year term in the past, rotating Chairmanship with each January 1st. Supervisor Simpson moves to set a rotating Chairmanship with the Chairman to serve a term of one (1) year. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2016. Administrator Roark opens the floor to nominations.

Supervisor Vaughn moves to nominate Supervisor Gary Simmons as the Chairman. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Administrator Roark turns the meeting over to Chairman Gary Simmons.

Chairman Gary Simmons thanks the Board for his nomination and proceeds with nominations for Vice-Chairman.

Supervisor Bowen moves to nominate Supervisor Helen Simmons to serve as Vice Chairman. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons informs the Board that the date and times for the 2016 Board of Supervisor meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Vaughn moves to hold the 2016 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons explains that there needs to be an adoption of the Nottoway County Board of Supervisors Rules of Procedure. Administrator Roark reviews the Rules of Procedure aloud; they have been amended to include the addition of reciting the Pledge of Allegiance at the start of every meeting and allowing the Chairman to establish a time limit for delegations from the public as deemed appropriate. Supervisor Bowen moves to adopt the Nottoway County Board of Supervisors Rules of Procedure as presented, to include the amendments. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Administrator Roark explains the determination of the tie breaker rule to the Board, reminding them that the tie breaker, when deemed necessary, would have to be elected and can no longer be appointed. Supervisor Vaughn moves to eliminate the use of a tie breaker; meaning a tie vote would result in a defeated motion. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Administrator Roark explains to the Board their representation on the Nottoway County Planning Council; precedence has been set for the active Board Chairman and Vice Chairman to serve as representatives on the Council. Supervisor Bowen moves for the Chairman and Vice Chairman to serve as Board representatives on the Nottoway County Planning Council. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons informs that a nomination is needed for appointment to serve on both the Piedmont Regional Jail Board and the Piedmont Regional Juvenile Detention Center Board. Administrator Roark explains that he, along with Assistant County Administrator John Prosise, have been serving as representatives for the last few years. Supervisor Vaughn moves to allow Administrator Roark to continue serving on the Piedmont Regional Jail Board and the Piedmont Regional Juvenile Detention Center Board with Assistant County Administrator Prosise serving as alternate. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons asks for an appointment to the Nottoway County Planning Commission. Administrator Roark informs that Supervisor Bowen served the most recent term. Supervisor Vaughn moves to appoint Supervisor Bowen to serve as the Board representative on the Nottoway County Planning Commission. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons asks for an appointment to the Community Planning and Management Team (CPMT). Administrator Roark informs that Supervisor Simpson served the most current team. Supervisor Bowen moves for Supervisor Simpson to continue his service on the Community Planning and Management Team. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons asks for two appointments to serve on the Pickett Park and Officer's Club Committee. Administrator Roark informs that Supervisors Vaughn and Bowen served the most recent term. Supervisor Simpson moves to appoint Supervisors Vaughn and Bowen to the Pickett Park and Officer's Club Committee. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Chairman Gary Simmons asks for an appointment to the Virginia's Growth Alliance (VGA). Administrator Roark informs that Supervisor Gary Simmons served the most recent term, along with Administrator Roark. Administrator Roark further informs that Assistant County Administrator John Prosise serves on the VGA Marketing Committee. Supervisor Bowen moves to appoint Chairman Gary Simmons and Administrator Roark to the Virginia's Growth Alliance, and Assistant Administrator Prosise to the VGA Marketing Committee.

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Absent
G.L. Simmons	Yes

Vice Chairman Helen Simmons, who was absent for the first portion of the meeting, has arrived to participate in the remainder.

Chairman Gary Simmons informs that a nomination is needed for a Board appointment to the Crossroads Community Services Board. Administrator Roark informs that Supervisor Helen Simmons served the most recent term. Supervisor Vaughn moves to appoint Vice Chairman Helen Simmons to the Crossroads Services Board. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Gary Simmons asks for an appointment to the Piedmont Senior Resources Board. Administrator Roark informs that Supervisor Helen Simmons served the most recent term. Supervisor Bowen moves to appoint Vice Chairman Helen Simmons to serve as the Board representative for Piedmont Senior Resources. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Gary Simmons asks for an appointment to the STEPS Board. Administrator Roark informs that Supervisor Helen Simmons served the most recent term. Supervisor Simpson moves to appoint Vice Chairman Helen Simmons to serve as the Board representative on the STEPS Board. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark offers answers to a public comment that was made during the December regular meeting concerning a balance of budgeted funds remaining at the close of Fiscal Year 2015. Administrator Roark explains that he has recently met with that citizen and all questions have been answered satisfactorily.

Administrator Roark informs the Board of an invitation from the Blackstone Rotary Club for the Board to attend an Open House on Monday, January 11, 2016, being held at 108 N. Main Street, Blackstone at 6:30 p.m.

Blackstone Chamber of Commerce is requesting the Board's presence for Leadership Nottoway to be held on January 12, 2016 beginning at 5:00 p.m. at the Nottoway County Health Department Conference Room. The Chamber is asking for the Board to make a presentation on any needs stemming from constituent issues, concerns, etc.

Administrator Roark presents the Board with a letter received this day from the Office of the Governor concerning the status of a proposed closing of Piedmont Geriatric Hospital.

Supervisor Bowen suggests that the Board needs to consider holding a quarterly, if not more frequent, work session to allow for the regular Board meetings to progress without distortion or disagreements due to a lack of necessary information.

Supervisor Simpson suggests that if the Board is adamant that it will adopt level funding for the Fiscal Year 2017 Budget then there may not be a need to have the entire Board attend the Budget hearings like has been done the last two Budget cycles.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 5:59 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

January 21, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Presentation of Audit – Robinson, Farmer Cox
 - 2- Nottoway Work Center
 - 3- Commonwealth Regional Council
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
A- Letter – Paul Henson
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
A- Leachate Report
B- Annual Report
C- Groundwater Monitoring

F- UNFINISHED BUSINESS:

- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

G- NEW BUSINESS:

- 1-
- 1- Resignation – Planning Commission
- 2- Resolution – Wythe County
- 3- Resignation – CPMT
- 4- Agreement – Local Health Dept.
- 5- Request – Commonwealth Regional Council

**H- REPORTS, REQUESTS,
RECOMMENDATIONS OF
CONSTITUTIONAL OFFICERS:**

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Ellen F. Myatt, Treasurer
- 4- Christy Hudson, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Budget Adjustment – Social Services - \$114.63
- 2- Erroneous Assessment – Nunnelly Farm - \$96.20
- 3- Erroneous Assessment – Ally Bank - \$708.56
- 4- Budget Adjustment – Library - \$125.00

J- INFORMATION ITEMS:

- 1- Fire Department Report
- 2- Letter – DCJS
- 3- Sheriff's Report
- 4- Letter – Mrs. Senger
- 5- Notice – Dominion VA Power

K- COUNTY ADMINISTRATOR:

6- Minutes

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Letter – Dept. of Juvenile Justice

5- Dispose of Surplus Computer Parts

6- 2015 Building Permit Summary

7- VA's Growth Alliance

8- Resignation – Library

Close Session – 2.2-3711 (A-5)
Prospective Business or Industry

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

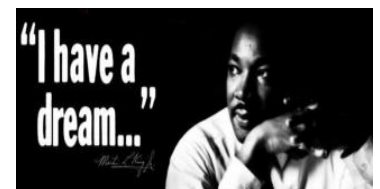
Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



In times like these, it helps to recall that there have always been times like these.
(Paul Harvey)

January 21, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN (Absent for a portion)
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Mat Brown, Blackstone Baptist Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the December 17, 2015 regular Board meeting and the January 04, 2016 adjourned meeting were presented. Supervisor Vaughn moved to adopt the December 17, 2015 and January 04, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Mr. Bill Outlaw: Mr. Outlaw is present to express appreciation to the Board for their inclusion of the Pledge of Allegiance at the beginning of their meetings.

Mr. Sonny Abbott: Mr. Abbott is present to offer comment on a article published in the local newspapers concerning the recent announcement from the School Superintendent that he has found in excess of \$200,000 that can be used for the fiscal year 2017 budget.

Mr. Lloyd Page is present to encourage the Board to work very closely with the School Board during upcoming budget preparations. Supervisor Vaughn provides comments following Mr. Page concerning recent derogatory remarks made by Mr. Page at the last School Board meeting.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2015. Mr. Lee reports that the Audit found the County to be in solid financial shape, but there was a Management Letter in this year's audit concerning VRS contributions not being transmitted to the Treasurer for deposit in a timely manner.

Administrator Roark asks Mr. Lee to explain why the Audit report shows a reduced amount of local School funding provided, which is much less than the actual appropriation. Mr. Lee clarifies this is due to an accrual process coupled with the fact that the School System did not expend its entire local contribution for Fiscal Year 2015.

Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Warden Hill is present to provide an update to the Board on the Nottoway Correctional Work Center. Warden Hill reported that in 2015, inmate labor provided 14,822 man hours for the County and its three towns.

Presentation – Mary S. Hickman, Executive Director – Commonwealth Regional Council: Ms. Hickman appears before the Board to present an overview of the Commonwealth Regional Council's FY 2014-2015 Annual Report. Ms. Hickman shares with the Board the many activities and services that the Council provided its members during the year and also brings them up-to-date on successful projects that the Council has provided assistance on since June 2015.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports on the pending winter weather; the roads have already been pretreated with the anticipation of snow not sticking so severely to the surface. Mrs. Bryant reports that due to the State declaring this event an emergency they are able to recruit additional resources for this event. The study for 460/609 has been completed and enhanced pavement markings, along with increased signage, have been recommended

Supervisor Bowen asks Mrs. Bryant how VDOT prioritizes its snow removal missions; Mrs. Bryant suggests the common practice is to clear the primary roads first and then the secondary roads.

A – Letter – Virginia Department of Transportation – Paul F. Hinson, P.E., LEED AP, Southern Region Land Use Engineer: Providing results of the inspection for the request for inclusion of a portion of the Crewe Industrial Park, Hudson Road, to be accepted into the State Maintenance System; there are a total of 17 requirements that would need to be met for acceptance

B – January 21, 2016 Virginia Department of Transportation maintenance report

Economic Development Committee: Administrator Roark states there will be a meeting held on Thursday, January 28, 2016

Regional Jail Report & Juvenile Detention Center: Piedmont Regional Jail Statement of Position as of June 30, 2015; October 2015 Piedmont Regional Jail Transportation Report, November 2015 Piedmont Regional Jail Transportation Report, October/September 2015 Jurisdiction Billing Report, November/October 2015 Jurisdiction Billing Report, October 2015 Piedmont Regional Jail Revenue Reports, November 2015 Piedmont Regional Jail Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, November 2015 Piedmont Regional Juvenile Detention Center Utilization Report, October 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Daily Leachate Disposal Record for October 2015 and December 2015

B – 2015 Virginia Department of Environmental Quality Solid Waste Information and Assessment Program Reporting Table for Nottoway County Sanitary Landfill, 2015 Nottoway County Sanitary Landfill Solid Waste Report; 5,822 loads received for an average of 58.27 tons of waste per day received, December 2015 Nottoway County Sanitary Landfill waste report; average of 36.86 tons of waste per day received

C – Letter – Draper Aden Associates – Jeffrey C. Norman, Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program Sampling Event 44 (12-10-15)

Planning Commission Report: Administrator Roark informs there was no meeting held for January

Resignation – Planning Commission: Administrator Roark informs that Commission member John Bledsoe has resigned; the Board will need to seek a new appointment

Resolution – Wythe County: Requesting the Board consider adopting a resolution similar to the one provided requesting amendment to Code of Virginia Section 58.1-3831 to allow all Virginia Counties the power to levy tax upon the sale or use of cigarettes. The Board wishes to take no action at this time and place it back on the agenda for the next regular meeting.

Resignation – Community Planning Management Team (CPMT): Due to the Retirement of Barbara Senger, she is resigning her position on the CPMT.

Supervisor Vaughn moves to appoint Treasurer Ellen Myatt to the Community Planning and Management Team. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Agreement – Virginia Department of Health – Lee H. Cox, Business Manager: Providing the Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2016 for the Board’s review. Supervisor Bowen moves to approve the Statement of Agreement as presented and authorize Administrator Roark to sign the document. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Request – Commonwealth Regional Council (CRC) – Mary S. Hickman, Executive Director: Requesting for the Board to appoint a non-voting representative (Nottoway County is a non-member) to attend CRC meetings to participate in the monthly discussions and enhance the channel of communication/exchange of ideas within the CRC region; the Board wishes to take no action at this time and will further discuss this matter at the next regular Board meeting.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Social Services - \$114.63

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	\$ 4.63
	(Reimbursement from employee for travel expenses)	
3-100-18030-0050	Refunds/Recoveries – Welfare	<u>110.00</u>
	(Refund of Conference Registration fee)	<u>\$114.63</u>

EXPENDITURES:

4-100-53010-5501	Travel	<u>\$114.63</u>
		<u>\$114.63</u>

2 – Erroneous Assessment – Nunnelly Farm: Refund Nunnelly Farm, LLC \$96.20 for erroneous assessments for tax years 2012, 2013, 2014, and 2015

3 – Erroneous Assessment – Ally Bank: Refund Ally Bank \$708.56 for an erroneous personal property assessment for tax year 2015

4 – Budget Adjustment – Library - \$125.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous	<u>\$125.00</u>
	(Memorial donation – Betty Jo Hamilton)	<u>\$125.00</u>

EXPENDITURES:

4-100-73010-7001	Miscellaneous	<u>\$125.00</u>
		<u>\$125.00</u>

5 – Grant funding – Department of Social Services - \$29,030: Additional grant funding from the EleVAte SNAP E&T Pilot Project

Vice Chairman Helen Simmons moves to approve the CONSENT CALENDAR as presented which includes the appropriation of the new grant funding for the Department of Social Services. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Blackstone Volunteer Fire Department December 2015 Incident Report

2 – Letter – Virginia Criminal Justice Services Board: announcement that grant funding for the Victim/Witness Program and Sexual Assault Grant Program has been increased by 15% for FY16; period of January 1 through June 30, 2016

3 – Nottoway Sheriff's Office partial activity report for December 2015

4 – Note of appreciation from Barbara Senger for the resolution presented to her for her recent retirement

5 – Notice – Dominion VA Power: Application of Virginia Electric and Power Company for establishment of a new adjustment clause; Rider U, new underground distribution facilities, for the rate year commencing September 1, 2016; Case No. PUE-2015-00114U

6 – Minutes:

Minutes of the Piedmont Regional Jail Board meeting held on October 28, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on October 28, 2015

Minutes of the Virginia's Growth Alliance meeting held on September 03, 2015

Minutes of the Nottoway Planning Council meeting held on October 01, 2015

Minutes of the Nottoway County Board of Zoning Appeals meeting held on October 19, 2015

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on November 24, 2015

Administrator Roark presents the following correspondence:

Administrator Roark informs that the Rabies Clinic that was originally scheduled for Saturday, January 23, 2016 has been rescheduled for February 6, 2016 from 9-11 a.m. in the Nottoway Court House parking lot.

Administrator Roark asks the Board to consider the release of a deed of trust for Patricia Johnson; a resident of the Ebytown project. Supervisor Vaughn moves to approve the release of the deed of trust for Ms. Johnson. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

1 - Building Inspector's Report: Report period December 2015

2 – Animal Control Officer's Report: Report period December 2015

3 - Erosion and Sedimentation Report: Report Period December 2015

4 – Letter – Virginia Department of Juvenile Justice – Beth Mohler Stinnett, VJCCCA Program Manager: Acknowledging disbursement of all allocated funds during FY2015 for the Virginia Juvenile Community Crime Control Act (VJCCCA) program; the account has been approved and is now closed

5 – Letter – Christy A. Hudson, Commissioner of the Revenue: Requesting to have surplus equipment/items removed from her office and disposed of. Supervisor Simpson moves to authorize the surplus equipment be removed from the Commissioner's Office and disposed of. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

6 – 2015 Nottoway County Building Permit Summary, 2014 Nottoway County Building Permit Summary, 2013 Nottoway County Building Permit Summary

7 – Virginia's Growth Alliance: Administrator Roark reports on the recent meeting he attended; there is legislation before the General Assembly for a program titled Grow Virginia and provides a brief description of the program

8 – Letter – Robin Sapp: Mrs. Sapp is resigning her position from the Nottoway County Library, effective January 31, 2016

9 - Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Vaughn moves to enter into Closed Session under § 2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community, and § 2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body of the Code of Virginia.

The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

The Board enters closed session at 8:09 p.m.

The Board returned to open session at 9:01 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE SESSION)

Vice Chairman Helen Simmons move to authorize Administrator Roark to hire a lobbyist for Piedmont. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Abstain
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Vice Chairman Helen Simmons moves to authorize a special meeting to meet with an industrial prospect. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Bowen urges for all Board members to attend Legislative Day on February 11, 2016.

January 21, 2016

Vice Chairman Helen Simmons expresses appreciation for the kindness shown to her family during the recent passing of her mother.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 9:05 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

February 18, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Willie A. Jones, Jr. /Agent for Royal Bland – Special Exception
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – William Rohr
 - B- Letter – Ms. Julia Brown- High Volume Unpaved Roads
 - C- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- DEQ Required Reports

		B- Inspection Report
		C- Financial Assurance Demonstration
		D- Monthly Waste Report
		E- Gas Monitoring Report
		F- Groundwater Monitoring
	7-	Fort Pickett Redevelopment Authority
	8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	
	1-	Resolution – Cigarette Tax
	2-	Request – Commonwealth Regional Council
	3-	Appointment – County Planning Commission
G-	NEW BUSINESS:	
	1-	Proposal – Robinson, Farmer Cox Associates
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	
	1-	Jane Brown, Clerk
	2-	Larry J. Parrish, Sheriff
	3-	Ellen F. Myatt, Treasurer
	4-	Christy Hudson, Commissioner of the Revenue
	5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	
	1-	Erroneous Assessment – Noblin - \$43.76
	2-	Erroneous Assessment – Moore - \$12.76
	3-	Erroneous Assessment – Howe - \$50.00
J-	INFORMATION ITEMS:	
	1-	Letter – Family of Mrs. Margaret Robertson
	2-	Letter – CRC
	3-	Newspaper Articles

4- Fire Department Report

5- Minutes

6- Sheriff's Report

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Delinquent Tax Statement

5- VACo – Appointment of Mr. Simmons to Education Committee

6- Request – Literacy Council

7- Request for Refund – Blackstone F.D.

8- Statement – Town of Blackstone

Close Session – 2.2-3711 (A-5)
Discussion of Prospective Business or Industry

L- COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Life is a gift.
Never forget to enjoy and
Bask in every moment you are in.
-Unknown-

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the January 21, 2016 regular Board meeting were presented. Supervisor Vaughn moved to adopt the January 21, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott offers comment on the recent release of information from the School Superintendent about the “finding” of approximately \$200,000 which the Board of Supervisor can use to offset a request for an increase in local funding for the School system for FY17. Mr. Abbott suggests that the excess of funding should be returned to the citizens.

Public Hearing – Willie A. Jones, Jr./Agent for Royal Bland – Special Exception: Request to establish a family cemetery on property located off Rt. 630 – Mountain Hall Road in Blendon District, property is zoned C-1, Conservation and is owned by Royal Bland c/o Charles E. Bland

Chairman Simmons asks if there is anyone present wishing to comment, either in favor of or against, the Bland special exception request; no one present chose to speak. Administrator Roark informs that the Planning Commission heard the Bland request and recommend approval. Vice Chairman Helen Simmons moves to approve the Bland special exception request to establish a family cemetery on property located off Rt. 630 – Mountain Hall Road. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports she has no additional information unless the Board has something for her.

A – Letter – William R. Rohr, Jr. – American Legion Post 50: A request has been made to add two (2) additional signs to the CPL Jonathan T. Yale Memorial Bridge – one in each the West and East Bound Lane of Hwy 460 under the bridge

B – Letter – Julie Brown, Director, Local Assistance Division – Virginia Department of Transportation: Notification that applications are currently being accepted for the FY2017 High Volume Unpaved Road Program; a program designed to provide a hard-surface to unpaved roads with a traffic volume of greater than 500 vehicles per day

Supervisor Vaughn moves to apply for funding under the High Volume Unpaved Road Program for Davis Mill Road. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

C - February 18, 2016 Virginia Department of Transportation maintenance report

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board’s regular meeting held on February 11, 2016; minutes of the regular meeting of the Nottoway County School Board held on January 14, 2016, minutes of the budget work session of the Nottoway County School Board meeting held on January 27, 2016, Budget adjustment

Budget Adjustment – Middle School Teach Corp - \$10,000.00

REVENUES:

3-201-24020-0375	Middle School Teacher Corp	<u>\$10,000.00</u>
	(new grant award)	<u>\$10,000.00</u>

EXPENDITURES:

4-201-61100-1620-200-100-525	Supplemental Salary	\$9,289.36
4-201-61100-2100-200-100-525	FICA	<u>710.64</u>
		<u>\$10,000.00</u>

Supervisor Vaughn moves to approve the Budget adjustment. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for February 2016

Regional Jail Report & Juvenile Detention Center: December 2015 Piedmont Regional Jail Transportation Report, 2015 Piedmont Regional Jail Transportation Report, November/December 2015 Jurisdiction Billing Report, December 2015 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, December 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Leonard Ford, Jr., Environmental Services Division – Draper Aden Associates: Providing proposal for preparation of the Annual Groundwater Monitoring Report pertaining to the Nottoway County Sanitary Landfill for the year 2015 at a cost of \$3,995, proposal to conduct groundwater sampling event 77 at the active sanitary landfill at a cost of \$9,550, proposal to measure landfill gases in monitoring probes that are located within, and along the perimeter of , the facility on two occasions (January 2016 and April 2016) during the first half of calendar year 2016 at a cost of \$2,800

B – Letter – Mal Lafoon, Jr., Solid Waste Inspector – Virginia Department of Environmental Quality: Providing findings from the Nottoway County Sanitary Landfill – SWP 304 Unannounced inspection performed on December 28, 2015; no apparent violations of SWP304 or Virginia Solid Waste Management Regulations were observed.

C - Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Office of Financial Responsibility & Waste Programs: A review has been completed of the financial test submitted by Nottoway County to demonstrate financial assurance for the closure and post-closure care costs associated with the Nottoway County Landfill; documents were approved and no further information will be required at this time

D – January 2016 Solid Waste Report; average of 58.31 tons of waste per day received

E – Letter – Jeff Norman (PG), Environmental Services Division – Draper Aden Associates: Providing results of the Nottoway County Sanitary Landfill Gas Monitoring Program Monitoring Event: 01-07-16; facility found to be in compliance with the Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

F – Letter – Jeffrey C. Norman (PG), Environmental Services Division – Draper Aden Associates: Providing results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 77: 01-14-16

Fort Pickett Redevelopment Authority: Centurylink Telephone Easement – due to construction in the Fort Pickett area, Centurylink Telephone Company is required to re-locate cable located on a parcel owned by the Nottoway County Local Redevelopment Authority; an easement has been provided for review and a sketch outlining the new proposed cable location

Vice Chairman Helen Simmons moves to approve the Centurylink Telephone Company easement as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Planning Commission Report: Administrator Roark reports that Commission met and held the election of officers; Dunc Quicke was re-elected as Chairman, Ben Perry was re-elected Vice-Chairman, and Assistant Administrator Prosisie was re-elected Secretary. Administrator Roark further reports the Commission heard the Jones cemetery request, provided an update on the Atlantic Coast Pipeline, and held a discussion on tiny houses based on an inquiry from someone in the County

Resolution – Wythe County: Requesting the Board consider adopting a resolution similar to the one provided requesting amendment to Code of Virginia Section 58.1-3831 to allow all Virginia Counties the power to levy tax upon the sale or use of cigarettes.

Administrator Roark informs that as of this day the Legislation on this matter has been tabled in session.

Request – Commonwealth Regional Council (CRC) – Mary S. Hickman, Executive Director: Requesting for the Board to appoint a non-voting representative (Nottoway County is a non-member) to attend CRC meetings to participate in the monthly discussions and enhance the channel of communication/exchange of ideas within the CRC region. Supervisor Vaughn moves to table the matter for discussion at a later time.

Appointment – Planning Commission: Administrator Roark informs that Commission member John Bledsoe has resigned; Supervisor Vaughn moves to make an appointment at the March regular meeting.

Letter – Robinson, Farmer, Cox Associates – Steven J. Jacobs, Director: Mr. Jacobs provides two proposals (a one year and a three year) and a contract to assist with preparation of the County's Cost Allocation Plan; selection of the three year plan will provide a cost savings to the County. The proposed annual cost is a fixed fee of \$4,200; if the three year plan is selected the total costs will be \$11,400. Supervisor Bowen moved to accept the proposal from Robinson, Farmer, Cox for preparation of the County's Cost Allocation Plan. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Sterling Alexander Noblin \$43.76 for an erroneous personal property tax assessment for tax years 2014 and 2015

2 – Erroneous Assessment: Refund Alfred Joseph Moore \$12.76 for an erroneous personal property tax assessment for tax years 2015 and 2015; this refund will be applied to his 2016 tax bill

3 – Erroneous Assessment: Refund Charles D. Howe \$50.00 for an erroneous business license fee

Administrator Roark informs that the County auditor has been here and working with Treasurer Myatt to streamline the processes of the Office; a financial report will be provided when this has been completed.

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Note of appreciation from the family of Margaret L. Robertson for the flowers and expressions of sympathy shown during their loss

2 – Letter – Mary S. Hickman, Executive Director – Commonwealth Regional Council: Letter in acknowledgement of the Board’s intention to reevaluate the Council’s request for a non-member appointment to their group

3 – Archived Newspaper Articles provided by Supervisor Bowen relating to sales tax receipts for Nottoway County and surrounding localities and an opinion piece relating to Local Library funding and locality debt

4 - Blackstone Volunteer Fire Department January 2016 Incident Report

5 – Minutes:

Minutes of the South Central Workforce Development Board meeting held on October 23, 2015

Minutes of the South Central Workforce Development Board meeting held on October 22, 2015

Minutes of the Piedmont Regional Juvenile Detention Center meeting held on December 15, 2015

Minutes of the Piedmont Regional Jail Board meeting held on December 16, 2015

6 – Nottoway County Sheriff’s Office partial activity report for January 2016

Administrator Roark presents the following correspondence:

Administrator Roark provides the Board with a proposed Budget Schedule; budget requests are due in to the County Administrator’s Office by March 4, Budget hearings with the entire Board will be held on March 14 and on March 29 the budget committee will make its recommendation to the full Board, on April 21 the final budget proposal will be presented and a public hearing will be held, and on April 28 the Board will consider the proposed budget for adoption and set the levies

Supervisor Vaughn moves to adopt the budget schedule as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark asks for an appropriation of \$7500 additional funding for the victim witness program, the original grant award has been amended to include this additional funding. Vice Chairman Helen Simmons moves to appropriate the additional \$7500 grant funding. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark announces that county employee Harry Bowler will be retiring at the end of February after more than 30 years of service and there will be a party held in his honor at the Courthouse tomorrow (Friday) from 3-5 p.m., asks that all Board members available please attend

Administrator Roark reminds the Board of a County service truck that was declared surplus about a year ago; at that time the Board authorized selling the vehicle for salvage to ABC Recycling when the metal prices increased, since that action someone has made contact requesting to purchase the vehicle. Administrator Roark asks for authorization to offer the vehicle for sale by sealed bids; Supervisor Vaughn moves to rescind the Board's previous actions and authorize Administrator Roark to sell the truck by sealed bids. The motion carried as follows

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

1 - Building Inspector's Report: Report period January 2016

2 – Animal Control Officer's Report: Report period January 2016

3 - Erosion and Sedimentation Report: Report Period January 2016

4 - Letters – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes totaling \$247.50. Supervisor Simpson moves to approve the payment to Attorney Elliott. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

5 - Letter – Judy S. Lyttle, President – Virginia Association of Counties: Announcing that Chairman Simmons has been appointed to the 2016 Education Steering Committee; Supervisor Vaughn has been appointed to the Finance Committee and Supervisor Bowen has been appointed to both the Economic Development Committee and Nominating Committee

6 – Administrator Roark provides the Board with information from the Library Board requesting authorization to separate the Literacy Program from the Library; as it was in the past. Supervisor Bowen moves authorize the separation of the Library and the Literacy Program according to the Library Boards' request. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

7 – Letter – Dion G. Tomer, Fire Chief – Blackstone Volunteer Fire Department: Requesting a refund of a building permit fee paid of \$252.96 for the purpose of erecting a metal frame structure to house antique fire equipment

Supervisor Vaughn moves to authorize the refund of the building permit fee paid to the Blackstone Volunteer Fire Department. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

8 – Statement – Town of Blackstone: Requesting the County pay their share of the engineering for the Nottoway Avenue Revenue Sharing Project totaling \$687.21; Supervisor Vaughn moves to approve the \$687.21 payment to the Town of Blackstone for the Nottoway Avenue Revenue Sharing Project. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

9 - Closed Session: Administrator Roark informs that he has matters that needs to be discussed in Closed Session. Supervisor Vaughn moves to enter into Closed Session under §2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community, and § 2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body of the Code of Virginia.

The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

The Board enters closed session at 7:39 p.m.

The Board returned to open session at 8:55 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE SESSION)

February 18, 2016

Supervisor Bowen moves to Authorize Administrator Roark to extend the current lease, between Nottoway County and David Carmichael, on the Pickett Lanes Bowling Alley as discussed and agreed upon; and making it retroactive to December 2015. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:58 p.m.

_____	Chairman	_____	Clerk
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March 14, 2016

AT A SPECIAL CALL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 14TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simmons stated the purpose of the meeting was to meet with a business prospect concerning their proposed expansion.

Chairman Simmons made a motion to enter Closed Session pursuant to Code of Virginia § 2.2-3711-A-5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

The Board entered Closed Session at 5:05 p.m.

The Board returned to Open Session at 5:50 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE SESSION)

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 6:00 p.m.

_____ Chairman _____ Clerk

March 14, 2016

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 14TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Budget Committee Chairman Sherman Vaughn called the meeting to order at 9:50 a.m.

Supervisor Steve Bowen provided the invocation.

Committee Chairman Vaughn stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2016. Committee Chairman Vaughn clarifies that no decisions will be made by the committee at this time; the committee recommendations will be presented to the full board on March 29, 2016 at 7:00 p.m.

Administrator Roark informs the Board that the General Fund Balance is slightly less right now than it was this time last fiscal year and that the Budget requests received for Fiscal Year 17 total nearly one million dollars in excess of the current budget.

Administrator Roark outlines some of the requests received for inclusions in the FY17 proposed budget:

- Sheriff is requesting to have his parking lot repaired/repaved
- The replacement of the waste hauling vehicle for the Landfill
- Replacement of the main computer system that serves the COR, Treas, & Co. Admin.
- There is a need to replace the Animal Control vehicle
- Allocation of a minimum of \$27,000 for the County portion of VDOT revenue sharing project with TOB
- Allocation of \$200,000 for mandatory general assessment (should seek bids soon)
- There were also several additional requests for funding from additional/new agencies that are not presently funded in the budget
- There are two notes of debt service scheduled to be paid off by June 30; this will potentially free up in excess of \$200,000
- Allocations of \$200,000 for capital improvements in the Landfill Budget for equipment replacement (LF expenses exceed revenue by \$192,000)
- There will be a significant reduction in the employer contribution to VRS – 6.46% to 2.02%, the health insurance contribution is proposed as the same
- There has been notice provided informing of \$100,000 additional state funding award to aid in offsetting the County costs of housing Virginia Center for Behavioral Rehabilitation residents at the Jail

Supervisor Bowen informs the Board of the status of the Water tank at Piedmont Park and states the Board will need to decide if it still wishes to have the tank repainted; the Board obligated monies for this a few years ago.

The following Departments/Agencies were either in attendance to make a formal presentation of their Budget request to the Board or they submitted a request for funding but did not request a hearing.

1 – Terry Abston – Virginia Cooperative Extension (request for funding - \$52,282): Requesting a funding increase of \$2,445 (4.9% over FY16) for salaries and fringes; Eric Bowen's salary has been prorated to match percentage of local funding, Haley Norton has reached full Agent status and will receive a \$3,000 promotional increase

2 – Ellen Myatt – Nottoway County Treasurer's Office (request for funding - \$229,375): Requesting a funding increase of \$18,913 (8.98% over FY16) due to the need for additional staff (there is an unfilled position) and new/updated office equipment (a scanner is needed, two new adding machines are needed, and the office copier is in need of repair/replacement). Mrs. Myatt offers suggestions on ways to offset the requested increase. Supervisor Vaughn asks Treasurer Myatt to provide Administrator Roark with a proposed list of equipment needs for her office.

3 - Nottoway County General Registrar (request for funding of \$84,768): Registrar Angela Stewart, along with Chairman of the Electoral Board Bobby Wheeler, informs of a requested minor increase in the General Registrar budget, \$1,118.00 (1.3% over FY16) to accommodate additional part-time staffing for the pending presidential election along with increased training/dues expenses; there is a requested minor increase in the Electoral Board budget of \$1,000 (1.9% over FY16) to accommodate increased pricing on election materials and printing and training of Officers' of Elections.

Registrar Stewart informs that she will be attending the next Virginia Association of Counties (VACo) conference, at her own expense, to lobby for funding for increased voting equipment. Supervisor Simpson asks for Administrator Roark to reimburse Registrar Stewart for her expenses related to the VACo conference.

4 – Piedmont Soil & Water Conservation District (request for funding \$8,500 – level funding from FY16): Administrator Roark informs that the representative from Piedmont Soil & Water saw no need to attend

5 – Piedmont Senior Resources: No one from the agency was present. Piedmont Senior Resources will ask for funding equal to \$1.50 per senior

6 - STEPS, Inc. (Southside Training, Employment, and Placement Services): CEO Sharon Harrup was planning to attend today's hearing but has since been scheduled for a different obligation. Ms. Harrup sends correspondence indicating that STEPS is asking for level funding for FY 17 of \$15,355.

7 - Virginia Legal Aid Society (request for funding of \$6,790): No one from the Society showed up for their scheduled hearing

8 – Madeline's House: No one from Madeline's House was present to present to the Board

9 - Nottoway Circuit Court (request for funding \$236,052): Clerk Jane Brown explains that her budget reflects an overall 14% funding decrease due to not needing all of the FY16 funding that was appropriated to her to make changes to her records management system. Ms. Brown also informs that she has been awarded grant funding from the Library of Virginia for record books. Ms. Brown does however inform that she has asked for an increase in her telephone Budget line due to increasing service costs. Ms. Brown informs the Board of a proposed 2% salary increase from the State effective December 01, 2016

10 - Nottoway Sheriff's Office (request for funding for Court Security - \$146,084, request for funding for Sheriff's Office - \$1,036,917, and a request for funding for Central Dispatch - \$529,963): Sheriff Larry Parrish states his Budgets includes a funding increase for salaries and health insurance contributions, along with funding for one new vehicle. Sheriff Parrish suggests that the space of the Sheriff's Office has become inadequate and urges the Board to keep that in mind for the future.

Sheriff Parrish provides starting salary statistics for Dispatchers from the surrounding Counties; \$27,474 is Nottoway's starting salary, \$29,000 is Brunswick's and \$32,000 is Dinwiddie's and then explains that his budget request includes a \$2,000 supplement for dispatch salaries. Included in his budget also is a request for capital outlay funding for a records management system; there is \$48,000 remaining from the prior year's funding that will be applied and suggests that the Board use E911 monies to fund the remainder.

Sheriff Parrish urges the Board to honor his Budget request to increase the part-time salary line for Court Security; he would like to increase the hourly wage for officers that are working Court Security from the current \$14.71 to something more in line with \$17. Sheriff Parrish reminds the Board that the fee assessed by the Court's for Courthouse Security can be used to offset this funding.

11 - Nottoway Combined District Court (General District Court) (request for funding \$12,300): Court Clerk Mary Childress is present and explains that her budget request is for level funding

12 – Nottoway County Public Schools (request for funding \$24,465,346) (\$1,119,882 – 4.8% over FY16): Superintendent of Schools Dr. Daniel Grounard, accompanied by School Board members Jackie Hawkes, Clive Pettis, and Director of Finance Amy Eberly attends and presents to the Board the Schools proposed budget. Superintendent Grounard explains that the increase in funding is comprised of proposed Grant funding of \$12,407, proposed State funding of \$894,349, transfer of monies from the Cafeteria Fund of \$113,126, and a \$100,000 increase of local monies from debt retirement (asking for \$100,000 of this savings for FY 18 also to help offset a mandatory 2% salary increase from the State). Dr. Grounard anticipates the release of the final Governors budget later in the week but explains that with the budget they are requesting the Schools should be able to fund and additional \$500 towards employee health insurance contribution along with a 1.5% salary increase and \$189,000 for additional instructional positions. Dr. Grounard explains that both an additional Special Education teacher and Technology Director are needed as well as a mandatory English as a Second Language instructor as the Schools are currently noncompliant. Due to a probable reduction in Federal/State funding there has already been a reduction of a planned additional Kindergarten teacher position for Blackstone Primary School.

Dr. Grounard announces there are four expected retirements taking place by June 30th, with the possibility of one additional; there is a potential savings of \$50,000 depending on starting salaries of replacement hires and whether the additional Special Education instructor is hired. Dr. Grounard explains

Supervisor Bowen questions whether the School Board has taken into consideration the possibility of freezing the Assistant Superintendent position and see if the newly selected Superintendent can solely fill that responsibility. School Board member Jackie Hawkes says this has never been considered nor does she see this as a wise or positive move for the School system. Dr. Grounard informs Supervisor Bowen that per the Standards of Quality the Central Office (School Board Office – administrative staff) is already understaffed. Dr. Grounard further explains that the School System only has one Assistant Principal and that is at the high school; it is the Board's wish to have such a position at each school in the District beginning with Blackstone Primary and progress as funding allows.

March 14, 2016

Dr. Grounard provides classroom statistics for the Schools; current classroom sizes for grades Kindergarten through 3rd are 21-22, grade 4 are 24-25, grades 7 and 8 are 18-25, and Grades 9 through 12 are 20 -26. Dr. Grounard lastly informs that the Schools Retirement account is still underfunded resulting in a high employer contribution rate.

Board Chairman Gary Simmons reminds all that the FAST-C is coming and that progressive thinking needs to begin now to have the School systems prepared for the potential influx of County residents. Dr. Grounard states their Budget Committee has one additional meeting scheduled for after the anticipated release of the Governor’s Budget to establish a finalized School Budget; an anticipated completion date of early April has been set.

There being no further business to come before the Board Budget Committee Chairman Vaughn adjourned the work session at 4:45 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

March 17, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Fred Davis – Southside Electric Coop.
 - 2- Amy Beatson – STEPS – Community Developer
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Waste Report
 - B- Inspection Report

		C- Letter - DEQ
		D- Landfill Regulations
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Appointment – Social Services Board
G-	NEW BUSINESS:	1- Appointment – Southside Community College Board
		2- Statements – Town of Blackstone – VDOT Revenue Sharing Project
		#1- 736.29
		#2- 687.21
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Sheriff - \$884.10
		2- Erroneous Assessment – Schodt - \$50.00
		3- Erroneous Assessment – Hunt - \$51.15
		4- Erroneous Assessment – Nunnally – \$172.51
		5- Erroneous Assessment – Bruce - \$286.70
		6- Budget Adjustment – Sheriff - \$2,000.00
		7- Erroneous Assessment – Winslow - \$118.26
J-	INFORMATION ITEMS:	1- Letter – Commonwealth Regional Council

- 2- Letter – Piedmont Hospital
- 3- Letter – Mr. Bowen
- 4- Letter – VML/VACo Finance
- 5- Notice – EIR - VCBR
- 6- Sheriff's Report
- 7- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- VA's Growth Alliance
- 5- Surplus Equip. – Clerk of Circuit Court
- 6- Release – Deed of Trust - Rowe
- 7- Letter – VACo – Helen Simmons
- 8- Letter – VACo – Sherman Vaughn

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Like what you do, if you don't like it,
Do something else.
Paul Harvey

March 17, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Rod Spencer of Pryor Memorial Presbyterian Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the February 18, 2016 regular Board meeting were presented. Supervisor Vaughn moved to adopt the February 18, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott is present to address the Board on the current Budget preparations to include the recent Budget hearings held with County Department heads and/or representatives. Mr. Abbott suggests to the Board that a citizen review committee should be considered and further implies that the Board of Supervisors and entire School Board should have met to discuss the School's Budget.

Lorraine Blackwell – Piedmont Senior Resources: Ms. Blackwell provides a program overview and describes the program's clientele; which includes a majority of senior citizens. Ms. Blackwell urges the Board to consider an increase in local funding for FY17.

Lloyd Page: Mr. Page is present to urge the Board of Supervisors to keep an open mind and open dialogue when preparing the FY17 Budget. Mr. Page suggests that with the potential economic impact for the County with the implementation of the FASTC project, this is the perfect time to change common budget practices. Mr. Page wishes to have the citizens understand that while the School System is typically to blame for the County having to use general funds to balance the Budget, this is not exactly factual and cites examples to support his claims.

Presentation – Fred Davis – Southside Electric Cooperative: Mr. Davis is present to introduce himself and provide a description of the Cooperative and its mission as well as the services they provide throughout their service area. Mr. Davis reports on the citizen projects that the Cooperative participates in, to include college scholarships and educational programs and explains that a lineman program has just been implemented at the Southside Virginia Community College facility located in Pickett Park. Mr. Davis informs all that the Cooperative will be sponsoring and hosting the Chicken Festival that will be held on June 24, 2016.

Presentation – Amy Beatson, Community Developer – STEPS, Inc.: Ms. Beatson is present to discuss with the Board their request that the County sign an agreement for STEPS to provide Virginia Homeless Solutions assistance services for the participating localities. Supervisor Vaughn moves to authorize Administrator Roark to sign the Certification of Local Government participation for STEPS. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Crystal Smith, Residency Administrator, is present and provides an update on some planned improvements for the 360/460 intersection and the Hwy/Bus 460 intersection. Mrs. Smith informs that VDOT will be contacting current Adopt-A-Highway participants to hopefully establish a large scale road cleanup.

Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant states the Rt. 601 completion date is set for June, 2016, the Rt. 460 bridge project completion date is set for June 2017, and new signage has been installed on Rt. 40, Darvills Road, to prohibit travelers from mistaking Rocky Bump Road as the entrance to Ft. Pickeet. Mrs. Bryant reports that the Rt. 723 study was completed to evaluate the need for guardrails and results show there is a significant need and the top 5 priorities will cost approximately \$200,000 to install; the bridge area alone (deemed to be the most hazardous area) will cost approximately \$50,000. Mrs. Bryant further informs that VDOT crews have begun patching a lot of routes in preparation for surface treatment, pipe replacements in Crewe have begun, and bridge inspections are scheduled to begin in the next few weeks. A gradual speed reduction study for Tyler road/Indian Oak Rd is being completed and in response to the request for additional signage on the Jonathan Yale memorial bridge Mrs. Bryant reports that there is new criteria for signage on bridges so there will actually be 4 new signs installed. Mrs. Bryant reports that the Board needs to schedule a work session for the Secondary Six-Year Improvement Plan and reminds that per the Board's request Rt. 721 will need to be included prior to July for funding to be available. It is the Board's hope to schedule the work session for the April regular Board meeting.

A – March 17, 2016 Virginia Department of Transportation maintenance report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 10, 2016; minutes of the regular meeting of the Nottoway County School Board held on February 11, 2016, minutes of the superintendent search public hearing held on February 17, 2016, minutes of the Superintendent search work session held on February 18, 2016, Budget adjustment

Budget Adjustment – VPSA - \$206,000.00

REVENUES:

3-201-41040-0050	VPSA	<u>\$206,000.00</u>
	(additional reimbursement)	<u>\$206,000.00</u>

EXPENDITURES:

4-201-68100-3000-900-000-100	Instr. Technology Purch. Svc	\$ 10,000.00
4-201-68100-8300-900-000-100	Hardware	150,000.00
4-201-68100-8400-900-000-100	Infrastructure	15,000.00
4-201-68200-3000-900-000-100	Instr. Support Tech Purch. Svc	20,000.00
4-201-68200-5500-900-000-100	Travel	1,000.00
4-201-68200-6040-900-000-100	Software/On-Line Content	<u>10,000.00</u>
		<u>\$206,000.00</u>

Supervisor Bowen moves to approve the Budget adjustment for the VPSA funding. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for March 2016

Regional Jail Report & Juvenile Detention Center: January 2016 Piedmont Regional Jail Transportation Report, December 2015/January 2016 Jurisdiction Billing Report, November-December 2015/January 2016 Jurisdiction Report, January 2016 Piedmont Regional Jail Revenue Reports

Administrator Roark reports that at the last Jail Board meeting there were over 600 inmates presently in the Jail.

Landfill: Administrator Roark gave the Landfill report

A - February 2016 Solid Waste Report; average of 62.22 tons of waste per day received

B – Letter – Mal Lafoon, Jr., Solid Waste Inspector – Virginia Department of Environmental Quality: Results of the Nottoway County Sanitary Landfill, SWP 304, Focused Compliance Inspection performed on January 28, 2016 – during the inspection no apparent violations of our permit or the Virginia Storm Water Management Regulations were observed

C – Letter – Michael D. Sexton, Groundwater Remediation Specialist – Virginia Department of Environmental Quality: Results of the 3rd Quarterly 2015 Sampling Report for the Nottoway County Sanitary Landfill, SWP 304, Active Area – the content of the submission meets the applicable requirements of the regulations and the Department’s submission instructions

D – Regulations for operations of the Nottoway County Landfill; Administrator Roark urges the Board to amend the Regulations, changing the allowed scavenging time from 12 noon to 2:00 p.m. to 3:30 p.m. to 4:30 p.m. and only allowable in the debris and white goods area; not allowable on the working face of the grounds. Administrator Roark states that employee production and citizen safety are the reasons behind his suggestion.

Vice Chairman Helen Simmons moves to amend the Regulations For Operation of the Nottoway County Landfill as requested by Administrator Roark; the allowable time for scavenging will only be between the hours of 3:30 p.m. and 4:30 p.m., and only allowable in the debris and white good areas – not on the working face of the grounds. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board that he has been researching potential replacements for the totaled Landfill roll-off truck and the options for used vehicles are very slim due to quality and price; suggests to either purchase a 2017 Kenworth at \$161,000 under a lease purchase agreement of 3 payments at \$55,223.75 or a 2016 Mack at \$152,433.00 under a lease purchase agreement of 3 payments at \$52,285.23; the difference being the year model of the Kenworth and it having an automatic transmission.

Administrator Roark informs that the insurance proceeds from Virginia Municipal League will be \$25,372.00.

Supervisor Vaughn moves to authorize Administrator Roark to purchase the 2017 Kenworth roll-off from Tom's Truck Sales under the lease purchase of 3 payments at \$55,223.75; with an interest rate of 2.93%. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Planning Commission: Administrator Roark informs the Commission did not meet in March

Appointment – Social Services Board: Nottoway County Department of Social Services Director Chris Spain has sent notification that Ms. Lillie Lewis has submitted a resignation from the Social Services Board effective immediately (Feb. 18, 2016) – the Board will need to make a new appointment

Supervisor Vaughn moves to appoint Ms. Barbara Briggins to the Nottoway County Department of Social Services Board. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Appointment – Southside Virginia Community College Board: Gerald W. Watts, Chair, has sent notification that the current term of Mr. Wes Shepherd will end June 30, 2016; Mr. Shepherd is eligible to serve two (2) additional four-year terms. The Board needs to either reappoint Mr. Shepherd or choose a new appointment.

Supervisor Simpson moves to reappoint Mr. Wes Shepherd to the Southside Virginia Community College Board. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Vaughn moves to appoint Mr. Frankie Williamson to the Nottoway County Planning Commission. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Beck, Director of Transportation and Community Development, has submitted two invoices for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice #1 for \$736.29 and Invoice #2 for \$687.21.

Supervisor Vaughn moves to pay the Town of Blackstone for the two invoices, totaling \$1,423.50, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$884.10

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$884.10</u>
	(VML Insurance Proceeds)	<u>\$884.10</u>

<u>EXPENDITURES:</u>		
4-100-31020-5408	Vehicle Supplies	<u>\$884.10</u>
		<u>\$884.10</u>

2 – Erroneous Assessment: Refund R.E. Schodt \$50.00 for an erroneous personal property assessment for tax year 2015; the refund will be applied to his 2016 taxes

3 – Erroneous Assessment: Refund Deborah L. & Robin T. Hunt \$51.15 for an erroneous personal property assessment for tax year 2015; the refund will be applied to their 2016 taxes

4 – Erroneous Assessment: Refund William J. Nunnally \$172.51 for an erroneous personal property assessment for tax year 2015

5 – Erroneous Assessment: Refund James G. & Zora A. Bruce \$286.70 for an erroneous real estate assessment for tax years 2013, 2014, and 2015; the refund will be applied to their 2016 real estate taxes

6 – Budget Adjustment – Sheriff - \$2,000.00

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$2,000.00</u>
	(Grant from Humane Society of the US)	<u>\$2,000.00</u>
	(to aid w/expenses related to the Vince Equine Case)	

<u>EXPENDITURES:</u>		
4-100-31020-5804	Discretionary Fund	<u>\$2,000.00</u>
		<u>\$2,000.00</u>

7 – Erroneous Assessment: Refund John Raye Winslow \$118.26 for an erroneous personal property assessment for tax year 2015; Mr. Winslow was not given the discount allowed for a personal emergency response vehicle

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Mary S. Hickman, Executive Director – Commonwealth Regional Council: requesting County input on establishing priorities or the Virginia Community Development Block Grant (VCDBG) Program

2 – Correspondence – Piedmont Geriatric Hospital: Director Steve Harrick has announced his resignation; he will begin duties at the Department of Corrections Central Office on March 25, 2016

3 – Correspondence – Supervisor Bowen: provided media material for the upcoming Historic Garden Week tour that includes Blackstone and Nottoway County

4 – Letter – Patricia A. Weiler, President – VML VACo Finance: Offering participants of the VML/VACo Fixed Rate Loan Program a \$5,000 grant for use towards things such as bond counsel fees, planning/feasibility study expense or any local priority

5 – Notice – Virginia Department of Environmental Quality – Valarie A. Fulcher, CAP-OM, Environmental Program Specialist: seeking comments on the proposed expansion of the Virginia Center for Behavioral Rehabilitation

6 – Nottoway Sheriff's Office partial activity report for February 2016

7 – Minutes:

Minutes of the Nottoway Community Planning and Management Team meeting held on February 29, 2016

Minutes of the Virginia's Growth Alliance meeting held on January 07, 2016

Minutes of the Nottoway County Board of Zoning Appeals meeting held on December 07, 2015

Minutes of the Nottoway County Emergency Food Service Program Board meeting held on July 16, 2015

Minutes of the Nottoway County Planning Commission meeting held on November 17, 2015 and the Nottoway County Planning Commission meeting held on December 15, 2015

Minutes of the Piedmont Regional Jail Board meeting held on January 27, 2016

Minutes of the Nottoway County Public Library Board of Trustees meeting held on January 20, 2016 and minutes of the Nottoway County Public Library Board of Trustees meeting held on December 16, 2015

Administrator Roark presents the following correspondence:

Administrator Roark informs that he, along with Assistant Administrator Prosise, met with representatives of the State Department and the FASTC project. It was reported that phase I of the project is currently underway and should be in full force by April 01, 2016 and Phase II is currently being bid with an expected project start date in early 2017, Phase III is currently funded and will be put to bid soon; it is expected that the project will progress rapidly. It was further stated that the projected number of employees has not changed and the number of students is expected to exceed 10,000 annually.

1 - Building Inspector's Report: Report period February 2016

2 – Animal Control Officer's Report: Report period February 2016

Administrator Roark asks the Board to set the annual dog confinement; the past years' confinement has been during the months of April and May. Supervisor Simpson moves to set the 2016 dog confinement period during the months of April and May. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board that Animal Control Officer Ray Merkh will be going out on medical leave beginning April 13 for approximately 4-6 weeks; coverage has been arranged while Officer Merkh is out.

3 - Erosion and Sedimentation Report: Report Period February 2016

4 – Virginia's Growth Alliance: Audit of the Transtech Alliance T/A Virginia's Growth Alliance for the year ended June 30, 2015

5 – Letter – Nottoway County Circuit Court – Jane L. Brown, Clerk: requesting outdated or damaged equipment/supplies to be removed from her office

Supervisor Simpson moves to authorize Administrator Roark to remove the equipment from the Clerk's Office and dispose of it in the Landfill. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

6 – Administrator Roark informs the Board that one of the District 1 housing project residents, Martha Rowe, has completed the terms of her agreement and the Deed of Trust will need to be prepared for release. Vice Chairman Helen Simmons moves to have County Attorney Preston Williams prepare the documents necessary to release the Deed of Trust for Ms. Rowe. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

7 – Letter – Judy S. Lyttle, 2016 President – Virginia Association of Counties: Announcing that Vice Chairman Helen Simmons has been appointed to the 2016 Health and Human Resources Steering Committee

8 – Letter – Judy S. Lyttle, 2016 President – Virginia Association of Counties:
Announcing that Supervisor Sherman Vaughn has been appointed to the 2016 Finance Steering Committee

Administrator Roark asks the Board for authorization to submit an application to the Tobacco Commission for monies to assist UAV PRO with the expansion of their operations located in Pickett Park. Supervisor Simpson moves to authorize the submission of the Tobacco Commission application for funds to assist UAV PRO with their expansion. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board of a recent meeting with the Industrial Development Authority; the Authority voted to pay off the loan secured for Colonial Forest Products located in the Crewe Industrial Park; this is scheduled to be completed on Friday, March 18, 2016.

Administrator Roark reminds the Board that their next meeting will be held on Tuesday, March 29, 2016 at 7:00 p.m. to hear the Budget committee recommendations for the Budget that begins July 01, 2016.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:03 p.m.

_____	Chairman	_____	Clerk
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March 29, 2016

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 29TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons stated the purpose of this meeting was to receive the report of the Budget Committee on their proposed budget for the fiscal year beginning July, 1 2016.

Supervisor Vaughn, who served as committee Chairman, reads aloud the Budget Committee's recommendations for the Budget proposed for Fiscal Year Beginning July 1, 2016.

The proposed budget for FY 2016-2017 totals \$35,559,686.00; to fund and balance this budget will require no increase in the Nottoway County Tax Rates but is requiring use of \$401,914.00 from the General Fund Balance. The tax rates and levies are proposed to remain as follows:

\$0.47 per hundred (100) - Real Estate Tax rate (to include Mobile homes)
\$3.75 per hundred (100) - Personal Property Tax rate
\$1.35 per hundred (100) – Machinery & Tools
\$2.35 per hundred (100) – Vehicles-Handicapped Equipped
\$1.00 per hundred (100) - Aircraft
\$1.00 per hundred (100) – Emergency Service Volunteer

The Committee recommends tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The Committee wishes to clarify that there were a number of budget requests for inclusion in the Budget proposed for Fiscal Year Beginning July 1, 2016 brought forth by agencies that are not currently funded; the Committee was not able to honor those funding requests as it determined early in the process that no taxes should be raised and no new agencies would be funded.

The proposed budget for Fiscal Year 2017 includes level funding for the Schools at \$4,636,518.00; their request for an additional \$100,000 was not honored.

The proposed budget for Fiscal Year 2017 includes a 2% salary increase for employees effective July 01, 2016; the Board will fund the State increase early as it did last year as the State increase was approved to be effective December 01, 2016.

The Committee recommendations stay close to level funding with the following exceptions:

1 – The Board will fund an additional full-time position for the Treasurer's Office; the Compensation Board approved the position but did not fund it and the Committee has deemed it a critical need

2 – The Board will fund the Sheriff’s request for \$100,000 Capital Outlay to upgrade 911 software and provide for a “Code Red” System; the funding was not available from the General Fund but has been funded from the E911 Fund

3 – A General Reassessment is required to be completed in 2017, to be effective in 2018; \$200,000 has been budgeted for this

4 – The Board will fund a request from the Electoral Board of \$19,030 for the purchase of two new voting machines; it is expected these machines will become a requirement in the near future

Administrator Roark reviews the Revenue and Expenditures of the Proposed Budget.

Following a discussion by all Board members, Supervisor Bowen moved to advertise the proposed FY2017 Budget for a public hearing on April 21, 2016, as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:52 until April 21, 2016.

_____ Chairman _____ Clerk

April 21, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the March 14, 2016 work session, the March 14, 2016 special call meeting, the March 17, 2016 regular Board meeting and the March 29, 2016 adjourned meeting were presented. Supervisor Vaughn moved to adopt both sets of March 14, 2016 minutes, the March 17, 2016, and the March 29, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Lafayette Dickens: Mr. Dickens is present to invite the Board to a lunch for senior citizens that is being hosted by the New Life Christian Community Outreach; they are providing a 6-month free lunch program for the County elderly to be held at the Nottoway Civic Center. The plan is to hold two per month beginning May 10, thru the month of October; lunches to be hold on the 2nd and 4th Tuesdays beginning at noon and will include religious messages, games, etc.

Presentation: Yvonne Wilson, Director of the Life Changing Community Development Center is present to encourage public attendance at the upcoming, Saturday, April 23, 2016, Open House for the Center.

Public Hearing - Proposed Budget 2016-2017: Public Hearing on the Budget proposed for the Fiscal Year beginning July 01, 2016

Administrator Roark reads aloud the details of the proposed Budget, totaling \$35,559,686.00; the proposed budget includes no tax increase but is requiring the use of additional funds from the General Fund balance.

Chairman Simmons asks if there is anyone present to comment on the Proposed Budget for Fiscal Year beginning July 01, 2016;

Phil Miscovic: Mr. Miscovic, representing the Town of Crewe, is present to suggest that the planned Code-Red system for the Sheriff's Office would better benefit from a joint venture with all three towns; Blackstone and Crewe currently have such a system and offers a second potential vendor. Mr. Miscovic further asks the Board to fund a \$3000 survey of the Crewe Industrial Park along with installing crosswalks at Meade Street for safer citizen access to Crewe's town park.

Yvonne Wilson: Mrs. Wilson is present as an existing County employee; she oversees both the Children Services Act (CSA) and the Virginia Juvenile Community Crime Control Act (VJCCCA). Mrs. Wilson asks the Board for their consideration in reclassifying her as a full-time employee; she currently works 40 hours a week but is not eligible to receive County employee benefits.

Lloyd Page: Mr. Page urges the Board to fully fund the Budget request from the School Board and suggests that the lack of funding is “personal” and a “power play between the big wigs, while the custodians, bus drivers, teachers, and especially the children suffer”. Mr. Page suggested that with minimal interest being earned the taxpayer’s dollars would be better spent on education.

Sonny Abbott: Mr. Abbot suggests that the Board continues to avoid transparency with the Budget and the overall process. Mr. Abbott questioned how flat local funding produced a budget that totals over \$900,000 in excess of the current year’s and once again is proposed to be balanced with a reduction of the General Fund.

Alissa Baldwin: Ms. Baldwin is a Nottoway Middle School Civics teacher and urges the Board to fully fund the School’s Budget request; suggests that doing so shows a genuine commitment to the children of the community.

Administrator Roark informs the Board of additional funding requests that have been received since the Board package was sent out:

1 – Letter – William D. Coleburn, Mayor – Town of Blackstone: Blackstone Town Council has been evaluating the efficiency of operating an independent emergency dispatch center and provides one potential option to satisfy everyone’s needs (both the County and the Town) - The Town will resume full staffing of the Blackstone Dispatch Center with the County participating financially in the operation

2 – Letter – William D. Coleburn, Mayor – Town of Blackstone: Blackstone Town Council is seeking County funding of \$1,000 for e911 house numbering for all town residents/business’

3 – Victim Witness Grant – increase in funding: Administrator Roark informs that there is a reported approved funding increase for the program and if so the Board may possibly need to amend the Budget

Chairman Simmons asks that the Budget Committee meet prior to the scheduled meeting on April 29, 2016 to review comments made tonight and consider any amendments.

Public Hearing: Consider a request from Southside Electric Cooperative (SEC) to extend a telecommunications tower by 30 feet to communicate with an existing substation on the site; the property is located off Rt. 664, Dusty Road, in Haytokah District and is owned by Plantation Pipeline Company

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the Southside Electric Cooperative tower extension request; there is no one wishing to speak. Administrator Roark informs that the Planning Commission heard the SEC request and recommend approval.

Supervisor Bowen moves to approve the Southside Electric Cooperative request to extend a telecommunications tower by 30 feet. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 13, 2016; minutes of the regular meeting of the Nottoway County School Board held on March 10, 2016, minutes of a special call meeting of the Nottoway County School Board held on March 24, 2016, minutes of a special call meeting of the Nottoway County School Board held on April 04, 2016, minutes of the Budget Work Session of the Nottoway County School Board held on April 07, 2016

Administrator Roark informs the Board of recently received correspondence from the Virginia Department of Education (DOE); they sent the School system \$251,172.57 in error – it was due to a different locality and needs to be refunded to the State.

Supervisor Vaughn moves to authorize County Treasurer Ellen Myatt to refund the Virginia Department of Education \$251,172.57 that was given to the School System in error. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant urges citizens to call VDOT with any pot holes they see and informs that trash pick-up is in force on all County roads.

A – Letter – Department of Transportation – Robert H. Cary, P.E., LS, Richmond District Engineer: Providing a schedule for upcoming public meetings hosted by the Commonwealth Transportation Board giving citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2017 – 2022 Six-Year Improvement Program (FY2017 – 2022 SYIP), including highway, rail and public transportation initiatives

B - April 21, 2016 Virginia Department of Transportation maintenance report

C – Work Session – Secondary Six-Year Improvement Program: Mrs. Bryant presented the Secondary Six-Year Improvement Construction plan and urges the Board to not consider any additional projects other than the addition of Davis Mill Road; this needs to be added to the plan based on the Board's request for high volume road funding of \$300,000.

Vice Chairman Helen Simmons moves to hold a public hearing on the FY 2017 – FY 2022 Secondary Six-Year Improvement Program at the May regular Board meeting. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for April 2016

Regional Jail Report & Juvenile Detention Center: January 2016/February 2016-December 2015 Jurisdiction Billing Report, February 2016 Piedmont Regional Jail Revenue Reports, February 2016 Piedmont Regional Jail Transportation Report, February 2016 Piedmont Regional Juvenile Detention Center Utilization Report, January 2016 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population

Landfill: Administrator Roark gave the Landfill report

A – February 2016 Daily Leachate Disposal Record; 204 loads for a total of 714,000 gallons treated at a cost of \$2,472.60

B - March 2016 Solid Waste Report; average of 60.88 tons of waste per day received

C – Letter – Draper Aden Associates – Jeffrey C. Norman, Environmental Facility Manager: Results of the Nottoway County Sanitary Landfill Stormwater Monitoring Program First Quarter 2016 – Visual Examination

D – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2nd Semi-annual 2015 Sampling Report for the Nottoway County Sanitary Landfill (Closed Area), SWP 304, Assessment Monitoring Program; the Department’s review has determined the technical content of the submission meets the applicable requirements of the regulations

Letter – William J. Outlaw, Chairman, Nottoway County Republican Committee: Mr. Outlaw is requesting to use the Nottoway County Health Department Conference Room to hold a meeting of the Nottoway County Republican Committee on Tuesday, May 03 2016 at 7:30 p.m., to continue on the first Tuesday of each month following until further notice. Supervisor Vaughn moves to forward the request to the Courthouse Committee for their recommendation. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Following a discussion by the Board, prompted by comments made by Supervisor Bowen, Mr. Outlaw chooses to withdraw his request.

Planning Commission: Administrator Roark informs the Commission met and held a public hearing to add Bed & Breakfast as an allowable use in a C-1 Conservation District with a special exception permit; prompted by a citizen request. The Commission also held a public hearing on a citizen rezoning request of 129+ acres from the Current C-1 Conservation to G-1 General Industrial and located adjacent to Luck Stone Corporation. Administrator Roark explains that the Commission recommends approval of this rezoning request and the Board needs to hold its own public hearing.

Following discussion the Board chooses to table any action on the Bed & Breakfast use request until further review has been completed. Supervisor Bowen moves to approve holding a public hearing at the May regular Board meeting on the C-1 to G-1 rezoning request. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Letter – Shirley T. Daulton: Ms. Daulton is submitting her resignation to the Nottoway County Library Board of Trustees effective, March 18, 2016. Chairman Simmons hopes to have a recommendation at the May regular Board meeting.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$313.78

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$313.78</u>
	(Reimb for DSS fuel consumption)	<u>\$313.78</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$313.78</u>
		<u>\$313.78</u>

2 – Budget Adjustment – Landfill - \$25,122.00

REVENUES:

3-214-19010-0099	Miscellaneous	<u>\$25,122.00</u>
	(VML Insurance proceeds)	<u>\$25,122.00</u>

EXPENDITURES:

4-214-42040-7012	Capital Outlay	<u>\$25,122.00</u>
		<u>\$25,122.00</u>

3 – Erroneous Assessment: Refund Marvin E. Bowles \$2,156.64 for an erroneous personal property assessment for tax years 2013, 2014, and 2015

4 – Erroneous Assessment: Refund Mainline Investments, LLC \$807.86 for an erroneous real estate assessment

5 – Erroneous Assessment: Refund Laquisha Felder \$208.53 for an erroneous personal property assessment for tax years 2013 & 2014

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Correspondence from Jason Wilson, Facility Director at the Virginia Center for Behavioral Rehabilitation (VCBR) providing an update on the proposed VCBR II/Expansion

2 – Notice – Commonwealth Regional Council (CRC): CRC recently adopted a policy on the setting of the region’s Virginia Community Development Block Grant (VCDBG) Regional Priorities as it relates to non-members

3 – Blackstone Volunteer Fire Department incident reports for February and March 2016

4 – Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to § 56-585.1 A 4, A 5, and A 6 of the Code of Virginia

5 – Request for Proposals for Virginia’s Retreat: looking to hire a consultant to develop a “brand” solution based on the Strategic Tourism Plan developed by Southeastern Institute of Research working alongside a committee of Virginia’s Retreat members

6 – Nottoway County E911 Sign maintenance report

7 – Minutes:

Minutes of the Nottoway County Community Planning Management Team meeting held on February 29, 2016

Minutes of the Piedmont Regional Jail Board meeting held on February 24, 2016

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on March 23, 2016

Minutes of the Piedmont Court Services Piedmont Community Criminal Justice Board meeting held on September 30, 2015

8 – Nottoway Sheriff's Office partial activity report for March 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period March 2016

2 – Results of a routine, unannounced inspection of the Nottoway County Animal Pound performed on March 24, 2016

3 - Erosion and Sedimentation Report: Report Period March 2016

4 – Correspondence from Doug Herrin, Network Operations Manager for Mid-Atlantic Broadband Company (MBC): MBC has been displaced by the FASTC project and is seeking County property on Ft. Pickett to relocate a small building for their operations – described as Site 3 on the Corner of Military Road and Warehouse Street

Administrator Roark urges the Board to allow MBC to use the County property at no cost. Supervisor Simpson moves to allow MBC to relocate their operations to the corner of Military Road and Warehouse Street at no cost to them. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

5 – Refund request: Ms. Paige Lewis is requesting a refund of a \$50.00 building permit fee she paid; the work was never performed. Supervisor Vaughn moves to authorize a refund of 80% of the building permit fee paid by Ms. Lewis. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

6 – Notice – Virginia Retirement System (VRS): Administrator Roark explains that VRS is allowing the County to maintain its current employer contribution rate of 6.46% for Fiscal Year 2017 if it so chooses, and not accept the reduced rate of 2.02%. Supervisor Vaughn moves to remain with the already budgeted lower employer contribution rate of 2.02%. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

7 – Request - Arbortech Forest Products: Administrator Roark explains that Arbortech is requesting authorization to install a 2” wastewater line along the County easement to tie into the Town of Blackstone Wastewater treatment plant; this will allow them to discharge wastewater directly to the plant.

Supervisor Simpson moves to approve the Arbortech request to utilize the county easement for the wastewater discharge line. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

8 – Tobacco Commission Grant – UAV Pro: Administrator Roark informs that the Tobacco Commission Grant has been awarded for the UAV Pro expansion and authorization is required for him and Chairman Simmons to sign all necessary documents and further informs that there will be no authorized draws on the grant money until UAV Pro meets certain obligations.

Supervisor Simpson moves to accept the Tobacco Commission Grant and authorize Administrator Roark and Chairman Simmons to sign all necessary documents. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs everyone of a FASTC community planning meeting to be held on Monday from 6-8:30pm, Tuesday all day 9-12 and 1:30-4 and Wednesday morning 9-12.

Administrator Roark informs of the Home and Garden Tour taking place on Saturday, April 30; the Courthouse is a scheduled stop on the tour and County representatives will be on the complex to assure the Courthouse is open for the tour.

Administrator Roark informs he is in receipt of the lease paperwork for the new Landfill truck; the finance company is requesting the adoption of a resolution authorizing Administrator Roark to sign all necessary documents. Vice Chairman Simmons moves to adopt the required resolution for the lease purchase of the new Landfill truck. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Administrator Roark suggests the Board reconvene on Thursday, April 28, 2016 at 5p.m. at the Health Department Conference room for the purpose for adopting the budget and setting the levies. Supervisor Vaughn moves to meet on April 28, 2016 at 5:00 p.m. for the Budget adoption and setting of the levies. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

April 21, 2016

Supervisor Bowen requests to have letters of appreciation sent to Jack Wood and the Piedmont Geriatric Association for their recent efforts to secure the future of Piedmont Geriatric Hospital.

Supervisor Bowen wishes to clarify that he does not appreciate the snide and off-color comments made towards the Board by the Nottoway County Education Association president.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:24 p.m. until Thursday, April 28, 2016, at 5:00 p.m. in the Health Department Conference Room.

_____ Chairman _____ Clerk

April 28, 2016

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 28TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Simmons states the purpose of the meeting is to receive the report of the Budget Committee and consider adoption of the Budget and Setting of the Levy for Fiscal Year beginning July 01, 2016.

Budget Committee Chairman Supervisor Vaughn reads aloud the Budget Committee recommendations after reconvening to consider all citizen comments from the public hearing held on April 21, 2016.

Following a general discussion, to include the suggestion by Chairman Simmons that the Budget Committee should have considered giving the School additional funding Vice Chairman Helen Simmons moves to adopt the Budget for Fiscal Year 2016-2017, beginning July 01, 2016 and totaling \$35,559,686.00, as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	No

(SEE PAGE THRU PAGE
FOR THE
NOTTOWAY COUNTY, VIRGINIA
PROPOSED BUDGET
FOR THE YEAR ENDING
JUNE 30, 2017)

Administrator Roark provides the Board with the following information:

1 – Letter – Mat Brown, Reverend – Blackstone Baptist Church: Providing an invitation to attend the National Day of Prayer event being held on May 5, 2016 at 7:00 a.m. at the Blackstone Herb Cottage

2 – Notice – Shelley Simmons, Administrative Clerk – Textron Systems: Providing an invitation to attend the Unmanned Systems & Support Center Grand Opening being held on May 9, 2016 at 11:00 a.m. at the Textron facility at 277 Dominy Corner Road, Blackstone.

3 – Administrator Roark reminds everyone that the Home and Garden Tour is being held on Saturday, April 30, 2016; the Courthouse will be open for the tour

April 28, 2016

4 – Letter – Quincy Tucker: Mr. Tucker is a County landowner and expresses concern with timber management procedures currently being utilized by other property owners; suggests the County should actively participate with tree removal by requiring notification to and/or approval from County staff prior to removal

Sherman Vaughn has sent an expression of appreciation to the Board for their personal support of his college alma mater.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 5:29 p.m.

_____ Chairman _____ Clerk

May 19, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the April 21, 2016 regular Board meeting and the April 28, 2016 adjourned meeting were presented. Supervisor Vaughn moved to adopt the April 21, 2016 minutes and the April 28, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public: there was no one in attendance wishing to speak.

Presentation: Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Board's support of the project that has been an outstanding success in past years.

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2016/2017 through 2021/2022 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2016/2017

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan. The proposed plan includes the addition of Davis Mill Road; inclusion required for eligibility of high volume unpaved road funding applied for.

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Supervisor Bowen moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2016/2017 through 2021/2022 and the Secondary System Construction Budget for Fiscal Year 2016/2017 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that all primary routes east of Rt. 723 have been completed and it is anticipated that all other routes will be completed by May 26, 2016. Mrs. Bryant reports that contract paving work is scheduled to begin soon, pothole patching is currently being completed in preparation.

A – Email – Paul F. Hinson, P.E., LEED AP – Virginia Department of Transportation (VDOT): Providing information on an upcoming statewide forum being hosted by VDOT; to be held on Thursday, June 02, 2016 from 9:00 am to 4:00 pm at the Germanna Community College’s Daniel Technology Center, Culpeper, Virginia

B - May 19, 2016 Virginia Department of Transportation maintenance report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on May 12, 2016; minutes of the regular meeting of the Nottoway County School Board held on April 13, 2016, minutes of a special called meeting of the Nottoway County School Board held on April 25, 2016, STEM Budget Adjustment

1 – Budget Adjustment – STEM - \$2,000.00

REVENUES:

3-201-24020-0372	STEM (New Award)	<u>\$2,000.00</u>
		<u>\$2,000.00</u>

EXPENDITURES:

4-201-61100-1620-300-100-605	Supplemental Salary	\$1,857.88
4-201-61100-2100-300-100-605	FICA	<u>142.12</u>
		<u>\$2,000.00</u>

Supervisor Helen Simmons moves to approve the Budget Adjustment for STEM Funding. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Health Department – Alex P. Samuel, MD MPH: Providing public awareness information concerning the Zika virus to include a public health Zika preparedness plan

Economic Development Committee: Administrator Roark states there is a meeting scheduled for Thursday, May 26, 2016

Regional Jail Report & Juvenile Detention Center: March 2016 Piedmont Regional Jail Transportation Report, February/March Jurisdiction Billing Reports, March 2016 Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, March 2016 Piedmont Regional Juvenile Detention Center Utilization Report, Budget figures for FY2016 using Q4 Projection

Landfill: Administrator Roark gave the Landfill report

A – Nottoway County Sanitary Landfill (Active) Groundwater Source Demonstration; an alternate source demonstration was performed due to a chloroform presence in the last sampling

B – April 2016 Solid Waste Report; average of 58.70 tons of waste per day received

C – Letter – Michael D. Sexton, Groundwater Remediation Specialist – Virginia Department of Environmental Quality: acknowledging receipt and review of the 4th Quarterly 2015 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Detection Monitoring Program; review has determined the technical content of the submission meets the applicable requirements of the regulations and the Department’s Submission Instructions

Fort Pickett Redevelopment Authority: Administrator Roark states that all is going well and the new part-time hire is working out great.

Planning Commission: Administrator Roark informs the Commission did not meet for May

Administrator Roark reminds the Board of a topic they discussed at the April Board meeting and chose to table action on; the request to amend Article 2, Division 2 – Conservation District (C-1) of the Nottoway County Zoning Ordinance by adding Section 2-2-3-13 under the following style:

Permitted Uses: Bed & Breakfast Establishment

Following a discussion, it is the consensus of the Board to hold a public hearing on the Ordinance amendment at the June regular Board meeting.

Chairman Simmons informs that he still doesn’t have a replacement appointment for the vacant Library Board seat.

Letter – Francine C. Ecker, Director – Virginia Department of Criminal Justice Services: Providing notification of a Byrne Justice Assistance Grant award for the Sheriff’s Office in the amount of \$1,248.00 (federal grant funds of \$1,123.00 with a required local match of \$125.00) to help support efforts to reduce crime and improve public safety.

Supervisor Vaughn moves to appropriate the \$1,123.00 federal grant to the Sheriff’s Budget. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Library - \$675.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous	<u>\$675.00</u>
	(Endowment Fund Contribution)	<u>\$313.78</u>

EXPENDITURES:

4-100-73010-7001	Miscellaneous	<u>\$675.00</u>
		<u>\$675.00</u>

2 – Budget Adjustment – Sheriff - \$633.50

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$633.50</u>
	(VML Insurance Proceeds)	<u>\$633.50</u>
<u>EXPENDITURES:</u>		
4-100-31020-5408	Vehicle Supplies	<u>\$633.50</u>
		<u>\$633.50</u>

3 – Budget Adjustment – Sheriff - \$200.91

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$200.91</u>
	(Unused funds from Extradition)	<u>\$200.91</u>
<u>EXPENDITURES:</u>		
4-100-31020-5505	Travel - Extradition of Prisoner	<u>\$200.91</u>
		<u>\$200.91</u>

4 – Erroneous Assessment: Refund Trout River \$4,801.53 for an erroneous personal property assessment for tax years 2013, 2014, and 2015

5 – Budget Adjustment – Sheriff - \$400.00

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$400.00</u>
	(Refund of Conference Registration)	<u>\$400.00</u>
<u>EXPENDITURES:</u>		
4-100-31020-5504	Travel – Convention & Education	<u>\$400.00</u>
		<u>\$400.00</u>

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Notices – Columbia Gas of VA, Inc.: Application of Columbia Gas of Virginia, Inc. for authority to increase rates and charges and to revise the terms and conditions applicable to gas service Case No. PUE-2016-00033, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to §56-249.6 of the Code of Virginia Case NO. PUE-2016-00047

2 – Notice – Dominion Power: Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to §56-585.1 A 4 of the Code of Virginia Case No. PUE-2016-00046

3 - Minutes:

Minutes of the Nottoway County Board of Zoning Appeals meeting held on February 22, 2016

Minutes of the Piedmont Regional Jail Board meeting held on March 23, 2016

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on March 23, 2016

Minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on January 29, 2016, minutes of the South Central Workforce Development Board meeting held on January 21, 2016

Minutes of the Nottoway County Planning Commission meeting held on February 16, 2016

Minutes of the Nottoway County Public Library Board of Trustees meeting held on February 17, 2016, minutes of the Nottoway County Public Library Board of Trustees meeting held on March 16, 2016, minutes of the Nottoway County Public Library Board of Trustees special called meeting held on March 22, 2016, minutes of the Nottoway County Public Library Board of Trustees meeting held on April 20, 2016

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on April 26, 2016

Minutes of the Nottoway Virginia Cooperative Extension Leadership Council meeting held on May 05, 2016

4 - April 2016 Blackstone Volunteer Fire Department Incident Report

5 – Nottoway Sheriff’s Office partial activity report for April 2016

6 – Abstract of votes for the Town of Crewe election held on May 03, 2016

7 – News Release – Nottoway County Public Schools: Nottoway County Public Schools names its new Superintendent; Dr. Rodney L. Berry, a current director of instruction for Sussex County Public Schools – Dr. Berry will begin his duties for Nottoway on July 01, 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period April 2016

2 – Animal Control Officer’s Report: Administrator Roark informs that Officer Merkh has come back to work from his medical leave at full duty status

3 - Erosion and Sedimentation Report: Report Period April 2016

4 – Letter – Steven J. Jacobs, Director – Robinson, Farmer, Cox Associates: Providing a copy of the County’s Cost Allocation Plan based on FY 2015 costs; \$171,384

Supervisor Helen Simmons moves to appropriate the \$171,384 and in turn invoice the School System for the funds. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

5 – Letter – Stephanie Bowman – Virginia Department of Environmental Quality: Providing notice of an application for a Virginia Pollution Abatement permit from Nutri-Blend, Inc. to manage land application of biosolids in Nottoway County; there is a public information meeting for the permit application scheduled for May 26, 2016 at 6:00 p.m. at the Crewe Library Community Room

6 – Advertise sale of surplus vehicle: Administrator Roark seeks authorization to advertise for sale a Chevrolet car that is no longer being used, and further asks that should no suitable bids be received that the Board allow him to sell the vehicle for salvage to ABC Recycling.

Supervisor Vaughn moves to authorize Administrator Roark to proceed with advertising for sale a Chevrolet car that has been declared surplus and further authorizes the salvage sale of the vehicle to ABC Recycling should no suitable bids be received. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

7 - Distribution of Decal Receipts: Administrator Roark provides a proposed breakdown of the 2016 decal receipts; the distribution of \$118,089.00 is proposed as follows:

Burkeville Rescue Squad	\$ 6,246.91
Nottoway County Emergency Squad, Inc.	24,965.21
Blackstone Volunteer Fire Department	28,958.96
Burkeville Volunteer Fire Department	28,958.96
Crewe Volunteer Fire Department	28,958.96

Supervisor Vaughn moves to approve the distribution of 2016 decal funds as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Bowen expresses his concern on the consistent reduction in decal receipts and questions whether going sticker-less could be beneficial. Supervisor Bowen asks the Board to consider researching the possibility of eliminating the stickers by holding a work session after the new Budget year begins in July.

Public Hearing: Hearing to consider an ordinance to rezone 129.47 acres located off Rt. 360, in Haytokah District, from C-1 Conservation to G-1 General Industrial

Chairman Simmons asks if there is anyone present wishing to speak, either in favor of or against, concerning the C-1 to G-I rezoning request:

Mr. Bernard Shoot is present as administrator of Mr. Fred Pape's estate to explain the reasoning behind the request; there is high-grade granite underground on this property that can be beneficial for future use of the property. Administrator Roark reminds the Board that the Planning Commission heard this request at its April meeting and recommend approval.

Supervisor Bowen moves to approve the rezoning of the 129.47 acres from C-1 Conservation to G-1 General Industrial. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark provides the Board with a letter from the Commonwealth's Attorney Terry Royall concerning the recent seizure of horses and dogs from a property located within the County and belonging to Robin Vince: at the conclusion of the hearing of this case, Judge Mayo Gravatt upheld the seizure of the horses and ordered that they be forfeited to the County.

Pursuant to VA Code §§ 3.2-6569(F) and 3.2-6546(D), Attorney Royall is asking that the Board authorize the release of the horses to the following rescue groups that have been caring for the horse since the time of the seizure:

Central Virginia Horse Rescue (CVHR)
389 Boydton Plank Road
Brodnax, VA 23920
Operated by Cindy Smith

Hope's Legacy Equine Rescue, Inc.
5145 Taylor Creek Road
Afton, VA 22920
Operated by Maya Proulx

White Bird Appaloosa Horse Rescue
1688 Burke's Tavern Road
Burkeville, VA 23922
Operated by Jorge Huckabee-Mayfield

Angels of Assisi
415 Campbell Avenue SW
Roanoke, VA 24016
Operated by Lisa O'Neill

Supervisor Bowen move to approve the release of the horses seized from the Robin Vince farm located at 1458 W. Courthouse Road in Nottoway County to the specific rescue organizations provided by Attorney Royall and further moves to send letters of appreciation to each rescue group for their efforts. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board that he has two matters that need to be discussed in closed session. Supervisor Bowen moves to enter closed session under Code of Virginia §2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and §2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

The Board enters closed session at 7:47 p.m.

The Board returned to open session at 8:28 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
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Administrator Roark reports that the Board has been named as a party in a lawsuit Against Crossroads Services Board by four former employees that are claiming wrongful termination. Supervisor Bowen moves to turn the suit over to the County’s insurance carrier VML Insurance. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:30 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

June 16, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Col. Greg Eanes – Presentation – Mayor-Elect / Crewe
 - 2- Edna & Berkley Daniel – Special Exception - Cemetery
 - 3- Amend Zoning Ordinance to Allow Bed & Breakfast Establishment with Special Exception Permit in a C-1 District
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Statement – Revenue Sharing Project
 - B- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Letter - DEQ
 - B- Container Pick up Fee
 - C- Monthly Waste Report
 - D- Capacity Evaluation
 - E- Gas Monitoring
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
- G- NEW BUSINESS:**
 - 1- Livestock Claim
 - 2- Appropriation – 2016-17 Budget
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Erroneous Assessment – Dobbins – \$184.24
 - 2- Erroneous Assessment – Schlotterer – \$189.97
 - 3- Budget Adjustment – Sheriff – \$1,534.90
- J- INFORMATION ITEMS:**
 - 1- Letter – Powhatan Co. Schools
 - 2- Letter - NACO

- 3- Notice – VA Power
- 4- Letter – State Corp. Commission
- 5- Notice – DEQ
- 6- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- August 18, 2016 Board Meeting
- 5- VEPGA Assessment
- 6- RFP - Reassessment
- 7- Freedom of Information Act Requirements July 1, 2016
- 8- Information on Regional Jail Authority
- 9- Closed Session: Section 2.2-3711-A-5 Prospective Business or Industry

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



June 16, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the May 19, 2016 regular Board were presented. Supervisor Vaughn moved to adopt the May 19, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott is present to offer comments relating to the fiscal responsibilities of the Board and the future changes necessary concerning the relations between the Board of Supervisors and the School Board. Mr. Abbott suggests now, with a new Superintendent, is the best time to improve relationships between the two Boards and the County citizens and further suggests holding routine meetings to help facilitate this.

Bill Outlaw: Mr. Outlaw is present to extend an invitation to the Board to attend a meet and greet at the VFW Hall in Crewe prior to the Chicken Festival on Friday, June 24, 2016.

Presentation: Colonel Greg Eanes, Mayor-Elect, Town of Crewe: Mayor-Elect Eanes is present seeking the Board's support of his "Lottery for Localities" plan to lobby to have 5% of all Virginia Lottery payout proceeds returned to the locality of sale. Mr. Eanes explains that this funding is a "back-door tax" and is money that presently serves as no economic benefit to the local governments.

Supervisor Bowen moves to allow Chairman Simmons to sign a letter of support for Mayor-Elect Eanes efforts to lobby for a portion of the Virginia Lottery proceeds to be returned to the localities of sale. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Public Hearing – Special Exception Permit – Edna & Berkley Daniel: Consider request to establish a family cemetery on property located off Rt. 608, Old Shore Road, Bellefonte District; property is zoned A-1, Agricultural and is owned by Edna & Berkley Daniel

Chairman Simmons asks if there is anyone present wishing to comment on the Daniel cemetery request; there is no one present wishing to speak. Administrator Roark informs that the Planning Commission heard the Daniel request and recommend approval.

Supervisor Vaughn moves to approve the Edna & Berkley Daniel special exception request to establish a family cemetery on property located off Rt. 608, Old Shore Road. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Public Hearing: Consider an amendment to the Nottoway County Zoning Ordinance

Amend Article 2, Division 2 – Conservation District (C-1) by adding Section 2-2-4-25 Under the following style: Uses Permitted by Special Exception: Bed & Breakfast Establishment

Chairman Simmons asks if there is anyone present wishing to comment on the proposed Zoning Ordinance amendment; there is no one present wishing to speak. Administrator Roark informs the Board that the Planning Commission is recommending this use by special exception.

Supervisor Bowen moves to approve the amendment to the Nottoway County Zoning Ordinance – Article 2, Division 2 – Conservation District (C-1) adding Section 2-2-4-25 uses permitted by special exception: Bed & Breakfast Establishment. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Commonwealth Transportation Board approved the County's application for the high volume unpaved road funding to improve Davis Mill Road; awarded \$205,000. Mrs. Bryant informs that secondary mowing has begun using contractors and also that the Rt. 723 safety improvements should begin this summer.

A - Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Beck, Director of Transportation and Community Development, has submitted two invoices for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice #1 for \$785.37 and Invoice #2 for \$280.43.

Supervisor Vaughn moves to pay the Town of Blackstone for the two invoices, totaling \$1,065.80, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

B – June 16, 2016 Virginia Department of Transportation maintenance report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 02, 2016; minutes of the regular meeting of the Nottoway County School Board held on May 12, 2016, Textbook Revenue Budget Adjustment

1 – Budget Adjustment – Textbook Revenue - \$80,000.00

<u>REVENUES:</u>		
3-202-16120-0030	Textbook Revenue	<u>\$80,000.00</u>
		<u>\$80,000.00</u>

<u>EXPENDITURES:</u>		
4-202-61100-6020-900-000-100	Textbook Expenditures	<u>\$80,000.00</u>
		<u>\$80,000.00</u>

Supervisor Helen Simmons moves to approve the Budget Adjustment for Textbook Revenue. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for June but he did receive a request from Crewe Town Councilman Phil Miscovic seeking a minimum \$250 contribution from the County to aid in offsetting the cost of a proposed tourism initiative being implemented by the newly-formed County Tourism Committee.

Downtown Blackstone Incorporated Executive Director Elizabeth Farina is in attendance and provides information to the Board concerning the mission of the Tourism Committee and the purpose behind its request before the Board. Ms. Farina explains to the Board that while the short notice wasn't intentional, the application deadline is June 28, 2016. Supervisor Vaughn moves to table any action on Councilman Miscovic's request until the August regular Board meeting. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Bowen moves for the Board to reconsider action for the Tourism Committee's request. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Bowen moves to forward the request to the Budget Committee and authorize them to take action it, on behalf of the Board; due to the impending deadline that is prior to the August Board meeting. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Regional Jail Report & Juvenile Detention Center: April 2016 Piedmont Regional Jail Transportation Report, February 2016 – April 2016 Jurisdiction Report, March 2016/April 2016 Jurisdiction Billing Reports, April 2016 Piedmont Regional Jail Revenue reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, April 2016 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Michael D. Sexton, Groundwater Remediation Specialist – Virginia Department of Environmental Quality: acknowledging receipt and review of the 2015 Annual Report Review for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Detection Monitoring Program; review has determined the technical content of the submission meets the reporting requirements

B – Nottoway County Waste Container/Trash Pick-Up Service Fee Schedule: Administrator Roark explains that when this Schedule was adopted the fee for a Company wishing to furnish their own large waste container and have the County provide pick-up service was omitted; the fee for large containers is \$98.00 per pick up plus weight of trash per ton.

Supervisor Vaughn moves to amend the current Nottoway County Waste Container/Trash Pick-Up Service Fee Schedule to include the large private container fee and in turn notify the necessary customers of the associated fees. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

C – May 2016 Solid Waste Report; average of 68.36 tons of waste per day received

D – Letter – William G. Hase, P.E., Program Engineer I – Draper Aden Associates: Providing a proposal for civil engineering services associated with the completion of an aerial survey and life expectancy analysis for the Landfill

Administrator Roark explains the need for this analysis to have an accurate assessment of the life expectancy of the current Landfill cell; both the time necessary for construction and the funding necessary to complete construction on a new cell requires lengthy preparation (approximately one year for construction)

Supervisor Vaughn moves to authorize Administrator Roark to enter into contract with Draper Aden Associates to perform the necessary services, to include the engineering services, for the life expectancy assessment of the current active Landfill cell. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

E – Letter – Jeff Norman, Environmental Services Division, Draper Aden Associates: Providing results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event: 04-25-16; the facility was found to be in compliance with Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

Fort Pickett Redevelopment Authority: Administrator Roark informs that he was contacted by Southside Virginia Community College (SVCC) concerning the possible use of a County barracks building for the lodging of students participating in the Lineman Training School; SVCC is proposing to pay \$75,000 toward the renovations of the building with the County retaining ownership of the property.

Administrator Roark explains that he sought bids for the renovations, 17 rooms are planned, and the lowest bid received was for \$134,800 from Frankie Williamson. Supervisor Simpson moves to allow Administrator Roark to proceed with the building renovations of the barracks building and accept the proposal from Frankie Williamson. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark states this is the official Easement between Mid-Atlantic Broadband Company (MBC) and Nottoway County; MBC is relocating equipment from its current location on Pickett to County owned property at the intersection of Military Road and Warehouse Road; the Board needs to authorize Administrator Roark to sign the document and have it recorded.

Supervisor Bowen moves to approve the Easement (and its corresponding survey) between Mid-Atlantic Broadband Company and Nottoway County as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Planning Commission: Administrator Roark informs the Commission met to hear the Daniel special exception permit. The commission also chose to appoint a Comprehensive Plan review committee that will meet prior to each regular Commission meeting.

Appointment to the Library Board: Chairman Simmons asks to have this placed on the August Board agenda

Livestock Claim: Request from Robert & Carrie Vaught, of 2541 Bible Road, Blackstone, for two goats killed on June 07, 2016 by stray dogs

Supervisor Simpson moves to approve the \$50.00 livestock claim (\$25 per each goat) for Robert & Carrie Vaught. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Supervisor Simpson informs the Board that they need to review its current fee schedule for payment of livestock claims; cites the increased value of goats alone is reason for the review. Supervisor Vaughn suggests adding this issue to the agenda for the planned work session to review the County's auto decals.

Appropriation – 2016-17 Budget: Supervisor Helen Simmons moves to appropriate the FY 2016-2017 Nottoway County Budget totaling \$35,559,686 including all outstanding purchase orders and committed funds; contingent upon receipt of all State and Federal funding. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark provides the Board with information relating to Social Services Board member Lisa Wallace; her current 2nd consecutive term has expired and a new appointment is needed. Administrator Roark will add this to the August regular Board meeting agenda.

Commonwealth's Attorney Terry Royall expresses appreciation to the Board for the Board's letters of appreciation forwarded to the horse rescue organizations for their efforts with the Nottoway County horse seizure.

Attorney Royall additionally provides the Board with information relating to the recent approved Executive Order of Restoration of Rights from the Governor of Virginia. Attorney Royall informs the Board that Nottoway County now has 176 residents of the Virginia Center for Behavioral Rehabilitation (VCBR) that are showing as eligible for restoration of rights; this includes the right to vote. Attorney Royall explains that 132 of those residents have their voting rights restored according to information provided by VCBR representatives. She expresses extreme concern for this situation as these residents have committed severe malicious acts to have been convicted of a felony to begin with; this can have drastic effects on the County at these residents would have the right to serve on a jury. Attorney Royall explains that in order to have their rights restored the only qualifications are that their entire sentence has been served and they are no longer on supervised probation.

Supervisor Vaughn moves to have Administrator Roark forward letters to the States Legislators and the Governor of Virginia seeking assistance with the order and its unique impact on Nottoway County and express objection to the restoration of rights for residents of VCBR. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund George H. Dobbins \$184.24 for erroneous real estate assessments for tax years 2013 and 2014; the taxes he paid for 2015 have been abated

2 – Erroneous Assessment: Refund David J. & Holly K. Dean-Schlotterer \$189.97 for erroneous real estate assessments for tax years 2013, 2014, and 2015

3 – Budget Adjustment – Sheriff - \$1,534.90

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$1,534.90</u>
	(VML Insurance Proceeds)	<u>\$1,534.90</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$1,534.90</u>
		<u>\$1,534.90</u>

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Eric L. Jones, Ph.D., Division Superintendent – Powhatan County Public Schools: Extending an invitation to attend an educational seminar - “Chasing the Dragon” – about opiate addiction

2 – Memorandum – National Association of Counties – Sallie Clark, NACo President: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2016 Annual Conference to be held July 22-25, 2016 in Los Angeles County, California; in order to have voting privileges the County must send at least one paid registrant to the Conference

3 – Notices – Dominion VA Power: Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia **CASE NO. PUE-2016-00046**, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia **CASE NO. PUE-2016-00047**, Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia **CASE NO. PUE-2016-00059**, **CASE NO. PUE-2016-00060**, **CASE NO. PUE-2016-00061**, **CASE NO. PUE-2016-00062**, **CASE NO. PUE-2016-00063**, Notice to the public of an application by Virginia Electric and Power Company for approval and certification of the proposed Remington Solar Facility pursuant to §§ 56-46.1 and 56-580 D of the Code of Virginia **CASE NO. PUE-2016-00048**

4 – Letter – Timothy R. Faherty, Deputy Director – State Corporation Commission: Invitation to offer suggestions on the proposed *Guidelines of Minimum Requirements for Transmission Line Applications*

5 – Notice – Virginia Department of Environmental Quality – Lewis Pillis, P.E., Water Permit Writer: Providing notice of application for a draft permit for the release of treated wastewater into a body in the County for Nottoway County Public Schools – Nottoway County High School STP

6 – Minutes:

Minutes of the Piedmont Regional Jail Board meeting held on April 27, 2016

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on April 27, 2016

Minutes of the Nottoway County Community Planning Management Team meeting held on May 10, 2016

7 – Nottoway Sheriff’s Office partial activity report for May 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period May 2016

2 – Animal Control Officer’s Report: Report period May 2016

3 - Erosion and Sedimentation Report: Report Period May 2016

4 – August 18, 2016: Administrator Roark informs the Board that the regularly scheduled Board of Supervisors meeting for April falls on the same day as the retirement celebration being held for retiring Virginia Association of Counties (VACo) Director Jim Campbell; suggests rescheduling the Board meeting to accommodate the Board’s presence at the event

Supervisor Vaughn moves to reschedule the August regular Board of Supervisors meeting to Thursday, August 25, 2016 so the entire Board can attend the retirement celebration for retiring VACo Director Jim Campbell. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

5 - Memorandum – Virginia Energy Purchasing Governmental Association (VEPGA) – Joe Lerch, Secretary/Treasurer: Providing the 2016-17 assessment to cover the legal, consulting and administrative costs anticipated by VEPGA during the fiscal year; the assessment is \$78.00

Supervisor Helen Simmons moves to pay the \$78 fee assessed by VEPGA. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

6 – RFP – Reassessment: Administrator Roark informs that he has sought requests for proposals for the 2017 Nottoway County reassessment; the Board or a designated Committee will need to review the proposals. It is the consensus of the Board for the presentations to be held before the entire Board.

Administrator Roark informs the Board that RFPs are also currently being sought for employee health insurance; states that the Budget Committee has historically reviewed these proposals. It is the consensus of the Board to have the Budget Committee handle this year the same.

7 – Freedom of Information Act requirements July 01, 2016: Administrator Roark explains that Legislation has amended the Freedom of Information Act policy to include requirements for cyber availability of information

Supervisor Bowen moves to approve the policy as presented and have any necessary information placed on the County’s website. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Commonwealth’s Attorney Terry Royall and County Attorney Preston Williams agree to work together to prepare educational information on the Freedom of Information Act and present it at a work session with the Board.

8 – Information on Regional Jail Authority: Documents have been provided concerning establishing a Regional Jail Authority; Administrator Roark suggests hosting an informative session with the other participating localities at the Fort Pickett Officer’s Club. The Board is in agreement with this and Administrator Roark will schedule it.

9 – Administrator Roark informs the Board that he has a matter that needs to be discussed in closed session. Supervisor Bowen moves to enter closed session under Code of Virginia §2.2-3711 A 3 – Discussion or consideration of the acquisition or real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and §2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community

The Board enters closed session at 8:19 p.m.

The Board returned to open session at 9:19 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to authorize Administrator Roark to proceed with negotiations as discussed in Closed Session. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 9:25 p.m.

_____ Chairman _____ Clerk

July 06, 2016

AT A SPECIAL CALL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON WEDNESDAY, THE 06TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simmons stated the purpose of the meeting was to discuss the possible sale of public property.

Supervisor Vaughn made a motion to enter Closed Session pursuant to Code of Virginia § 2.2-3711 A 3: Discussion or consideration of the acquisition or real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

The Board entered Closed Session at 5:03 p.m.

The Board returned to Open Session at 5:58 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE SESSION)

July 06, 2016

Supervisor Bowen moves to authorize County Attorney Williams to make any necessary changes to the proposal agreement as discussed in Close Session and further authorizes Chairman Simmons to sign those documents. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further information to come before the Board, Chairman Simmons adjourns the meeting at 6:00 p.m.

_____	Chairman	_____	Clerk
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July 11, 2016

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON MONDAY, THE 11TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
CLARENCE A. SIMPSON
STEVE BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simmons called the works session to order at 4:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simmons stated the purpose of the work session was to receive and review proposals from firms interested in completing the 2017 General Reassessment of Real Estate in Nottoway County.

The following Companies were in attendance to make an official presentation of their proposal:

Pearson's Appraisal Services: Fred Pearson (Project Manager) joined by Randy Willis (Project Supervisor); proposing \$14.80 per parcel for a total of 15,844 parcels; clerical work for the equalization Board is proposed to be the expense of the County but Mr. Pearson states that should his company be awarded the contract he will absorb that cost if necessary, will require a telephone line for the project, will provide routine status updates

Wampler Eanes Appraisal Group: Steven Wampler; proposing \$16.95 per parcel but states this is "somewhat negotiable", will provide clerical services for the equalization board at their expense, will require a telephone line for the project

Blue Ridge Mass Appraisal Company: David Hickey; \$13.00 per parcel, will provide clerical services for the equalization board at their expense; a telephone line will be needed at the end of the reassessment to schedule hearings, there will be no charge to meet with the equalization board; annual user fee of \$4,500 for record software should the Board choose to purchase it at the end of the project, will provide routine status updates

The Board holds a general discussion on the proposals/presentations.

Chairman Simmons announces that Administrator Roark has invited the Board members to Mitchell's Restaurant for dinner.

There being no further business to come before the Board, Chairman Simmons adjourned the work session at 5:36 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

July 21, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Special Exception Permit – Stuart A. & Patti Rosenberg
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Revenue Sharing Project
 - C- Letter – VDOT
 - D- Budget – Revenue Sharing Project
 - E- Letter – VDOT
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Letter – DEQ
 - C- Est. Cost of Monitoring 2016-17
 - D- Financial Assurance Documents
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Appointment to Library Board
 - 2- Appointment of Social Services Board
- G- NEW BUSINESS:**
 - 1- Delinquent Tax Report
 - 2- 2017 General Reassessment
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Sheriff – \$565.00
- J- INFORMATION ITEMS:**
 - 1- Fire Department Reports
 - 2- Sheriff's Report
 - 3- Notice – Dominion VA Power
 - 4- Letter – Piedmont Hospital
 - 5- Notice – Dominion VA Power
 - 6- Notice – Columbia Gas
 - 7- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- E-911 Sign Maintenance
- 5- VA Growth Alliance
- 6- MOA – VJCCA Program
- 7- List – Outstanding Purchase Orders & Committed Funds
- 8- Statement – Del. Tax Collection
- 9- Letter – VACo
- 10- Statement – Revenue Sharing Project
- 11- Release D.O.T. – Robert & Mary Epes
- 12- Letter – Animal Shelter Inspector
- 13- State Dept. (FASTC) Report

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

We must reject the idea that every time a law's broken, society is guilty rather than the lawbreaker. It is time to restore the American precept that each individual is accountable for his actions.

Ronald Reagan



Nottoway County
Board of Supervisors

A G E N D A

July 25, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Rt. 460/723 Signage
 - C- Revenue Sharing Program
 - D- Speed Limit Study
 - E- Drainage Easements – Revenue Sharing Projects
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Gas Monitoring Program
 - C- Groundwater Monitoring
 - D- Capacity Analysis
 - E- Letters – DEQ
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- VDOT – Revenue Sharing Statement
- G- NEW BUSINESS:**
 - 1- Request – Town of Blackstone
 - 2- Library Grant
 - 3- Letter – Dinwiddie County – Ref. JLUS
 - 4- Christmas Tree Ornament
 - 5- Victim Witness Program
 - 6- Dispatching for Police Dept. – 3 Towns
 - 7- Lease Renewal Post Office Bldg.
 - 8- Grant – Circuit Court Clerk
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Sheriff – \$100.00

J- INFORMATION ITEMS:

- 1- Fire Department Report
- 2- Extension Leadership Council Report
- 3- VRS – Report
- 4- Sheriff's Report
- 5- Agri Business Workshop
- 6- Notice – Dominion VA Power
- 7- Petition – Dominion VA Power
- 8- Letter – Mr. & Mrs. Shelton
- 9- Letter – Henry County
- 10- Letter – Nutri Blend Inc.
- 11- Letter – WWI and WWII Commemoration Commission
- 12- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
 - 2- Animal Control Officer's Report
 - 3- E & S Report
 - 4- CSA Expense Report
 - 5- Del. Tax Collection
 - 6- Del. Tax Auction
 - 7- VA Growth Alliance
 - 8- County Health Insurance
- Closed Session – 2.2-3211A(1), (3)
Personnel Matters – Possible Sale of
County Owned Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

“Seashells remind us that every passing life leaves something beautiful behind.”

Unknown



Nottoway County
Board of Supervisors

A G E N D A

September 15, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Letter - VDOT
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Letter – DEQ
 - B- Annual Fee
 - C- Monthly Waste Report

		7-	Fort Pickett Redevelopment Authority
		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	Letter – JLUS
		2-	Letter – VACo - Christmas Tree Ornament
G-	NEW BUSINESS:	1-	Letter – York County
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Ellen F. Myatt, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – LRA – \$6,000.00
J-	INFORMATION ITEMS:	1-	Letter – VGIN
		2-	Letter – Grey Swan Inn
		3-	Notice – FERC - Pipeline
		4-	Sheriff's Report
		5-	Minutes
K-	COUNTY ADMINISTRATOR:	1-	Building Inspector's Report
		2-	Animal Control Officer's Report
		3-	E & S Report
		4-	VA's Growth Alliance
		5-	Del. Tax Collection Auction
			Closed Session – 2.2-3211A(1), (3) Personnel Matters – Possible Sale of County Owned Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



You are never too old to set another goal or to dream a new dream.

C. S. Lewis



Nottoway County
Board of Supervisors

A G E N D A

October 20, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Patricia Herring – Christmas Tree Ornament
 - 2- Mary Hickman – Commonwealth Regional Council – Grant to Establish Regional Ec. Dev. Strategy
 - 3- Public Hearing – Amend Zoning Ordinance Adding Planned Development District
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Traffic Alert - VDOT
 - B- Monthly Report
 - C- Letter – Mrs. Friend
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH

- 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Report
 - B- Letter – DEQ
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Del. Tax Auction
- G- NEW BUSINESS:**
 - 1- Request – General Services Administrator
 - 2- Request – Wythe County
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Ellen F. Myatt, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Forfeited Assets Commonwealth Attorney - \$56.56
 - 2- Budget Adjustment – Asset Forfeiture - Sheriff - \$56.56
 - 3- Budget Adjustment – ACO - \$150.00
 - 4- Budget Adjustment – LRA - \$75,000.
 - 5- Budget Adjustment – Planning - \$18.00

J- INFORMATION ITEMS:

- 1- Notice – Dominion VA Power
- 2- Highway Safety Grant – Sheriff – \$17,386.
- 3- Letter – Mayor Eanes
- 4- Commerce Quarterly
- 5- Notice – Dominion VA Power
- 6- Notice – Columbia Gas
- 7- Letter – Lunenburg County
- 8- Gypsy Moth Suppression
- 9- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Litter Control Grant
- 5- Revenue Sharing Invoice – Town of Blackstone
- 6- Letter – Auditor of Public Accounts
- 7- Reassessment Field Work
- 8- Voting Credentials – VACo
- 9- Letter – Norfolk/Southern RR
- 10- Increase fee for House Number Post From \$20 to \$25
- 11- Sale of Surplus Vehicle

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Life is really simple,
but we insist on making it complicated.

Confucius

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
STEVE W. BOWEN
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the September 15, 2016 regular Board meeting, the September 28, 2016 special call meeting, and the October 07, 2016 joint work session were presented. Supervisor Vaughn moved to adopt the September 15, 2016, September 28, 2016, and the October 07, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public

Sonny Abbott: Mr. Abbott is present to once again encourage the Board to amend its current format of advertising of Fiscal Year Budget to include actual figures from the prior (or current operating) year.

Presentation: Mrs. Patricia Herring is present to unveil the 2016 Christmas ornament she created for the Board to send to the Governor's Mansion.

Presentation: Mary Hickman, Executive Director – Commonwealth Regional Council (CRC): Ms. Hickman, joined by Prince Edward County Administrator Wade Bartlett, is present to encourage the Board to consider being a willing participant, even as a current CRC non-member locality, in a regional application to the U.S. Department of Commerce, Economic Development Administration (EDA) for financial assistance to undertake the Comprehensive Economic Development Strategy (CEDS) process for its current members. It is explained that while it is not mandatory by the EDA program that all localities within the CRC region be a participant on the application, the CRC does not want a non-member locality with the region to lose an opportunity to participate in the project and ensure its eligibility for future EDA assistance for its economic development initiatives.

Supervisor Bowen asks for this matter to be brought before the entire Board at a work session before a decision is reached and actions are taken. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Public Hearing: To amend Article 2 of the Nottoway County Zoning Ordinance by adding Division 8 under the following style:

Planned Development District – PD1

The purpose of this district is to promote the efficient use of land by allowing a wide range of land uses at various densities and allowing the flexible application of development controls, while protecting surrounding property, natural and cultural resources and the scenic beauty of the land

Chairman Simmons asks if there is anyone present wishing to offer comment, either for or against, on the proposed Zoning Ordinance amendment; there is no one present wishing to speak.

Supervisor Bowen moves to approve the amendment of Article 2 of the Nottoway County Zoning Ordinance by adding Division 8 – Planned Development District – PD1. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the rumble strips have been added to Route 723 and on Hwy 460 (coming into Burkeville), road repairs were completed on a road at the Piedmont Geriatric complex, the final round of primary mowing will be completed in early November, surface treatments will be completed by VDOT crews over the next couple of weeks on Route 611, Route 626 and Route 614, the Lazaretto Creek bridge project has been completed and the road is back open

A – Virginia Department of Transportation Traffic Alert: VDOT will close Lone Pine Road (Route 633) to through traffic between The Falls Road (Route 49) and Rocky Ford Road (Route 607) beginning Tuesday, September 27 for bridge repairs; weather permitting, the work is expected to be complete by Friday, October 7; detour routes are provided

B – October 20, 2016 Virginia Department of Transportation maintenance report

C – Citizen Letter – Annie Friend: Ms. Friend is seeking the Board's help with the deplorable conditions of Friend Road; seeking for VDOT to take the private lane into the Secondary Road System

Administrator Roark informs that VDOT will not accept application from the County for inclusion of Friend Road into the Secondary Rural Road System until a number of issues are resolved, to include right-of-way easements and utility relocations

School Board – Charlotte D. Wood, Clerk: Minutes of the regular meeting of the Nottoway County School Board held on September 08, 2016, minutes of the work session between the Nottoway County School Board and the Blackstone Town Council held on September 14, 2016, minutes of the work session between the Nottoway County School Board and the Nottoway County Board of Supervisors held on October 07, 2016, two Budget adjustments, Declaration of Surplus Property

1 – Budget Adjustment – Pre-School - \$19,520.39

<u>REVENUES:</u>		
3-201-33020-0190-300	Pre-School (619B)	<u>\$19,520.39</u>
	(Carryforward & Increase)	<u>\$19,520.39</u>

<u>EXPENDITURES:</u>		
4-201-61100-6000-900-800-620	Materials & Supplies for Preschool	<u>\$19,520.39</u>
		<u>\$19,520.39</u>

2 – Budget Adjustment – Middle School Teach Corp - \$15,000.00

<u>REVENUES:</u>		
3-201-24020-0375	Middle School Teacher Corp	<u>\$15,000.00</u>
	(new grant award)	<u>\$15,000.00</u>

<u>EXPENDITURES:</u>		
4-201-61100-1620-200-100-525	Supplemental Salary	\$13934.04
4-201-61100-2100-200-100-525	FICA	<u>1,065.96</u>
		<u>\$15,000.00</u>

Supervisor Vaughn moves to approve both the Pre-School and Middle School Teacher Corp Budget Adjustments. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Declaration of Surplus: 2002 Ford, 1999 Oldsmobile, 1993 Ford, 1997 Ford, 1996 Chevrolet, 1996 Ford Bus, 1997 Ford Bus, 1998 International (mini) Bus

Supervisor Vaughn moves to authorize Administrator Roark to seek individual sealed bids on the eight (8) School surplus vehicles. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for October

Regional Jail Report & Juvenile Detention Center: August 2016 Piedmont Regional Jail Transportation Report, July/August 2016 Jurisdiction Report, August 2016 Piedmont Regional Jail Revenue, Amendment to the Professional Services Agreement between Piedmont Regional Jail and Moseley Architects P.C. for the Piedmont Regional Jail Planning Study – Expansion and Renovation of the Piedmont Regional Jail, August 2016 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population

The Board wishes to hold a public hearing on the Resolution to establish a Regional Jail Authority, made up of Amelia, Buckingham, Cumberland, Lunenburg, Prince Edward, and Nottoway County and the Service Agreement for its operation. Administrator Roark will advertise for the hearing to be held at the November regular Board meeting.

Landfill: Administrator Roark gave the Landfill report

A – September 2016 Solid Waste Report; average of 45.44 tons of waste per day received

B – Letter – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging the Alternate Source Demonstration Withdrawal for the Nottoway County Sanitary Landfill – Active Area, SWP 304 for the exceedance of chloroform at MW-11; the facility has moved into assessment monitoring program

Fort Pickett Redevelopment Authority: Administrator Roark provides an update on the renovations to Building 443

Planning Commission Report: Administrator Roark reports the Commission met on Tuesday, October 18, 2016 and held a public hearing on the Planned Development District Zoning Amendment, discussed the high costs of establishing electrical service to new construction, and discussed changing the zoning of a number of parcels located in/near Pickett Park to the newly adopted PD-1

Supervisor Bowen moves to hold a public hearing on the proposed zoning changes to the specified parcels in/around Pickett Park to PD-1. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Delinquent Tax Auction: Administrator Roark provides the Board with a copy of the letter forwarded to Attorney James W. Elliott concerning the July 26, 2016 delinquent tax auction and additionally provides a letter from Greg Eanes, Mayor of the Town of Crewe informing that his Council is willing to waive past taxes and liens on certain properties in order to facilitate rehabilitation and/or destruction of such properties so they can be returned to the public tax rolls or some appropriate public use but in turn is asking the Board to waive any Landfill fees associated with the disposal of demolished properties and associated residue

Administrator Roark informs that he has just recently received correspondence from the Town of Blackstone stating their willingness to waive past taxes and liens on certain properties for the purpose of getting them back on the County tax rolls.

Supervisor Bowen moves to accept the remaining bids (the Foster, Fowlkes, and Tucker properties had previously been accepted) from the July 26, 2016 delinquent tax auction, with the understanding that the Towns of Blackstone and Crewe are waiving any taxes and/or liens due them. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Correspondence – Donna Andrews, Regional Historic Preservation, Fine Arts, Urban Development/Good Neighbor Champion Officer – General Services Administration (GSA): Providing notification, and requesting subsequent action, that during the archaeological investigations for the FASTC at Fort Pickett, GSA recovered three archaeological artifacts from property that remains in the ownership of Nottoway County; GSA and VaARNG are working together to curate all of the artifacts recovered from the FASTC project, and would like to include these in the collection of GSA-owned artifacts to be included in Fort Pickett’s on-site collection; a description of the artifacts and their location of origin has been provided

Supervisor Vaughn moves to approve the Deed of Gift and allow all necessary documents to be signed for the turnover of the three discovered archaeological artifacts to GSA. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Correspondence – Resolution – Wythe County: Requesting the Board consider adopting a resolution similar to the one provided requesting amendment to Code of Virginia Section 58.1-3831 to allow all Virginia Counties the power to levy tax upon the sale or use of cigarettes

Vice Chairman Simmons moves to support the Wythe County resolution. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth’s Attorney - \$56.56

<u>REVENUES:</u>		
3-100-19010-0050	Forfeited Assets	<u>\$56.56</u>
		<u>\$56.56</u>
<u>EXPENDITURES:</u>		
4-100-22010-5808	State Asset Forfeiture	<u>\$56.56</u>
		<u>\$56.56</u>

2 – Budget Adjustment – Sheriff - \$56.56

<u>REVENUES:</u>		
3-100-19010-0040	Forfeited Assets	<u>\$56.56</u>
		<u>\$56.56</u>
<u>EXPENDITURES:</u>		
4-100-31020-5808	State Asset Forfeiture	<u>\$56.56</u>
		<u>\$56.56</u>

3 – Budget Adjustment – Animal Control - \$150.00

<u>REVENUES:</u>		
3-100		<u>\$150.00</u>
	(recovery of dangerous dog fee)	<u>\$150.00</u>
<u>EXPENDITURES:</u>		
4-100-35010-5413	Daily Operating Expenses	<u>\$150.00</u>
		<u>\$150.00</u>

4 – Budget Adjustment – LRA - \$75,000.00

REVENUES:

3-100-19030-0030	LRA – Miscellaneous	<u>\$150.00</u>
	(College contribution for Bldg 443)	<u>\$150.00</u>

EXPENDITURES:

4-100-83090-7003	Capital Outlay	<u>\$150.00</u>
		<u>\$150.00</u>

5 – Budget Adjustment – Miscellaneous - \$18.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$18.00</u>
	(Employee portion of Hth Ins)	<u>\$18.00</u>

EXPENDITURES:

4-100-81010-2005	Health Insurance Payments	<u>\$18.00</u>
		<u>\$18.00</u>

6 – Budget Adjustment – Sheriff - \$17,386.00

REVENUES:

3-100-23020-0010	Highway Safety Grant – DMV	<u>\$17,386.00</u>
	(FAIN: 18x9204020VA17)	<u>\$17,386.00</u>

EXPENDITURES:

4-100-31020-1001	Salaries & Wages	\$16,055.00
4-100-31020-2001	FICA	<u>1,331.00</u>
		<u>\$17,386.00</u>

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Notice(s): Petition of Virginia Electric and Power Company for approval to implement new and to extend existing demand-side management programs and for approval of two updated rate adjustments clauses pursuant to § 56-585.1 A 5 of the Code of Virginia Case No. PUE-2016-00111, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the Rate Year Commencing September 1, 2017 Case No. PUE-2016-00112, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott, Whitehouse, and Woodland Solar Power Stations, for the Rate Year Commencing September 1, 2017 Case No. PUE-2016-00113

2 – Letter – Greg Eanes, Mayor – Town of Crewe: Update on VML actions relating to his Lottery for Localities initiative

3 – Virginia Commerce Quarterly newsletter

4 – Notice – Dominion VA Power: For approval and certification of the proposed Oceana Solar Facility pursuant to §§ 56-46.1 and 56-580 D of the Code of Virginia Case No. PUE-2016-00079

5 - Application of Columbia Gas of Virginia, Inc. for approval to implement a 2017 SAVE Plan Infrastructure reliability and replacement adjustment in accordance with Section 20 of its General Terms and Conditions Case No. PUE-2016-00087

6 – Letter – David E. Wingold, Sr., Chairman, Lunenburg County Board of Supervisors, Emory Hodges, Mayor, Town of Kenbridge, Carol R. Watson, Mayor, Town of Victoria (letter to Virginia Senator Frank Ruff, Delegate Thomas C. Wright, Jr., Delegate Roslyn Tyler): Expressing support of Nottoway County’s request for a “Lottery for Localities” initiative

7 – Letter – Tina M. Macintyre, Gypsy Moth Suppression Program – U.S. Department of Agriculture and Consumer Services: Notification of completion of the 2017 Guidelines for Participation – Aerial Treatments for the Virginia Cooperative Gypsy Moth Suppression Program

8 – Minutes: Minutes of the Nottoway County Public Library Board of Trustees meeting held on August 23, 2016, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on August 24, 2016, Minutes of the Piedmont Regional Jail Board meeting held on August 24, 2016, Minutes of the Nottoway County Planning Commission meeting held on July 19, 2016, Minutes of the Nottoway Community Planning and Management Team meeting held on August 22, 2016, Minutes of the Piedmont Court Services Piedmont Community Criminal Justice Board meeting held on March 30, 2016, Minutes of the Nottoway County Emergency Food and Shelter Program (EFSP) Local Board meeting held on September 28, 2016

9 – Nottoway Sheriff’s Office partial activity report for September 2016

Administrator Roark presents the following correspondence:

Administrator Roark presents correspondence from Jane Brown, Clerk of the Circuit Court informing that she has been awarded grant funds from the Library of Virginia, \$16,756.00, for the purpose

Vice Chairman Helen Simmons moves to accept the \$16,756 grant funds for the Clerk of the Circuit Court. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents correspondence from CenturyLink seeking an easement on a portion of County property to relocate an existing buried cable that is now serving the Officer’s Club but will be destroyed due to FASTC construction. It is CenturyLink’s desire to utilize and existing buried cable located along Military Road.

Supervisor Vaughn moves to provide CenturyLink the requested easement for the purpose of the cable relocation. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark explains that a right of way is being requested by Southside Electric Cooperative for Mid-Atlantic Broadband Company to provide service to their newly relocated equipment site; the service cable will need to cross County property.

Vice Chairman Helen Simmons moves to approve the requested easement for Southside Electric Cooperative. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

1 - Building Inspector's Report: Report period September 2016

Administrator Roark informs of a recent dog bite incident that occurred at the Nottoway County Landfill. A citizen was attempting to dump trash at the dumpster site located at the entrance to the Landfill when a stray dog that was in the dumpster, but not in the custody on Nottoway County Animal Control, bit her.

2 - Erosion and Sedimentation Report: Report Period September 2016

3 - Letter – Virginia Department of Environmental Quality – Sanjay Thirunagari, Manager, Recycling and Litter Programs, Division of Land Protection and Revitalization: Providing notification that Nottoway County has been awarded \$4,469 for litter prevention and recycling program activities. Administrator Roark informs that he budgeted \$4,356 in the FY17 Budget; only the additional \$113 needs to be appropriated. Supervisor Bowen moves to appropriate the additional \$113 litter control grant funding. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

4 - Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Beck, Director of Transportation and Community Development, has submitted two invoices for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$539.94 and Invoice for \$35.00

Supervisor Vaughn moves to pay the Town of Blackstone for the two invoices, totaling \$574.94, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

5 - Letter – Martha S. Mavredes, CPA, Commonwealth of Virginia Auditor of Public Accounts: Providing notification of the recent review of the Commonwealth collections and remittances of the Commissioner of the Revenue and Sheriff for the year ended June 30, 2016, as well as the Treasurer for the period January 1, 2016 through June 30, 2016; all Officers were found to be compliant with state laws, regulations, and other procedures relating to the receipt, disbursement, and custody of state funds

6 – Public Notice – Nottoway County is in the process of conducting its mandates reassessment of Real Estate effective for 2018; Nottoway County has contracted with Pearson’s Appraisal Service to assist in performing the reassessment. Pearson’s employees will be visiting each property beginning the week of October 10th and continuing through 2017. All Pearson employees will have photo identification badges and vehicles marked with “Nottoway Reassessment” – Should you have questions, please contact the County Administrator’s Office at 434-645-8696

7 - Letter – Virginia Association of Counties (VACo) – Dean A. Lynch, Executive Director: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2016 Annual Business meeting to be held on Tuesday, November 15, 2016

Supervisor Vaughn moves to allow Chairman Gary Simmons to hold voting credentials for the VACo Annual meeting; Vice Chairman Helen Simmons will serve as alternate. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

8 – Notification that Norfolk Southern Railway Company (NSR) requested a one-year extension, until September 17, 2017, of the abandonment authority previously granted to NSR; the extension was granted

9 – Administrator Roark asks the Board to consider amending the E-911 sign/post fee for new construction from the current \$20 to \$25 explaining the associated supply costs are increasing; Supervisor Vaughn moves to approve an increase in the E-911 sign/post fee from \$20 to \$25. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

10 – Administrator Roark informs that the County has a surplus vehicle it needs to sell, a 2005 Chevrolet Colorado pick-up with over \$300,000 miles on it; Vice Chairman Simmons moves to sell the surplus vehicle. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia §2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

The Board enters closed session at 8:12 p.m.

The Board returned to open session at 8:35 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to authorize County Attorney Preston Williams to proceed with actions as discussed in Closed Session. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:37 p.m.

_____ Chairman _____ Clerk

November 17, 2016

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND SIXTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
STEVE W. BOWEN
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Matt Brown, Blackstone Baptist Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the October 20, 2016 regular Board meeting were presented. Supervisor Vaughn moved to adopt the October 20, 2016 minutes as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott is present to urge the Board that better Budget planning is needed. Mr. Abbott believes the citizens deserve an explanation on why there is “excessive” unused funding at the completion of the fiscal year.

Haley Norton – Virginia Cooperative Extension: Mrs. Norton is present to explain the documents and their purpose that were included in the Board package; Crewe, Virginia Needs Assessment materials from the Virginia Cooperative Extension; proposing to hold a community event at the Crewe Library for the purpose of proving youth outreach and education on programs offered by the Virginia Cooperative Extension

Public Hearing: Request from William J. Collins, III, Agent/Citizens Bank & Trust Co. to lease property located off Rt. 610 – Green Hill Road for storing supplies, equipment, and construction materials associated with the FASTC project, proposing to also use the property for RVs for employees and security purposes, proposing to also use the existing structures on the property; request is made pursuant to Section 2-1-4-29 of the Nottoway County Zoning Ordinance – Uses permitted by special exception – Light Commercial Use

Chairman Simmons asks if there is anyone present wishing to comment on the Citizens Bank & Trust request; Mr. William Collins is present to explain the purpose of the request and the potential impact it will have for both the County and the property if the request is approved and further informs that the request of the Contractor seeking to locate on the property is only for a period of two years.

Jeanne Everhart of 3890 Green Hill is joined by Richard & Betty Page of 3895 Green Hill Road: They jointly express a concern about the security of nearby residents with the potential for people staying on the property in RVs, questions whether there will be a limit on the quantity of allowed RVs, and lastly express a concern about the potential for increased traffic on such an already precarious stretch of road

Daphne Cole: Expresses a concern for the environmental impact of potential sewage maintenance with locating RVs on the property as well as the increased traffic for such a quiet area

Administrator Roark explains the abilities of the Board to impose restrictions on any approved Special Exception Permit, to include the number of allowed RVs and further explains that Nottoway County Health Sanitarian Jamie Hawley would likely be involved with any potential sewage maintenance.

Mr. Collins withdraws the request for the RV allowance after hearing the citizens concern. Administrator Roark informs that the Planning Commission also held a public hearing on this request and recommend approval as the request was submitted.

Supervisor Vaughn moves to send the request back to the Planning Commission for a reevaluation and recommendation. The motion carried as follows:

C.A. Simpson	No
S.W. Bowen	No
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Public Hearing: Request to rezone three (3) parcels in Pickett Park, identified as Parcel 2 and Parcel 3 from General Business (GB) to Planned Development (PD1) and parcel 6 from Light Industrial (LI) to Planned Development (PD1); all properties located in Bellefonte District

Chairman Simmons asks if there is anyone present wishing to comment on the rezoning request;

Daphne Cole: Mrs. Cole expresses concern for the potential rezoning and whether there is an ulterior motive such as financial gain for interested parties; suggests having an environmental study be completed for these parcels, questions how the road will handle the potential increased traffic, and urges the County not to get involved in promoting private business.

Administrator Roark explains the County has no plan, nor will they, involve themselves in private development of these parcels, that this rezoning request is founded on the suggestions of the Federal Government and that any future development will have to follow the same procedures as any other Industrial or Commercial prospect that presents itself before the County.

Administrator Roark informs the Board of an industrial prospect interest in Parcel 6 and asks the Board to table any action on that parcel.

Supervisor Vaughn moves to approve the request to rezone two (2) parcels in Pickett Park, identified as Parcel 2 and Parcel 3 from General Business (GB) to Planned Development (PD1) and table action on parcel 6. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Public Hearing: To receive comments on the possible adoption of Resolutions establishing the Piedmont Regional Jail Authority and a service agreement for the operation of the facility;

Administrator Roark provides the Board with a few advantages and disadvantages of a Jail Authority; citing such advantages as elimination of the need for unanimous consent from all six localities for operational decisions, ability to borrow money without negative debt impact on member localities, and an extra layer of protection from liability for the localities.

Administrator Roark also informs that immunity from liability may not be absolute; a potential disadvantage. Administrator Roark explains that all six (6) participating localities must approve the Authority or it is not a possibility.

Chairman Simmons asks if there is anyone present wishing to comment on the proposed Jail Authority and/or Service Agreement; there is no one present wishing to comment. Supervisor Bowen moves to adopt the resolutions authorizing the organization of the Piedmont Regional Jail Authority and the Service Agreement for the operations. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTIONS)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the improvements needed for the Rt. 723 guardrail, near the bridge, were completed today and the install can begin, the Rt. 619, West Creek Road, project has been completed and the road has been reopened. Contractors have completed all primary and secondary mowing in the county, right of way mowing will be completed by VDOT forces soon, ditch pulling is being completed to correct drainage problems, the Hwy 460 business bridge project is continuing and is still on schedule to be complete by June 2017

1 – Virginia Department of Transportation Local Assistance Division Newsletter; providing guidance for localities and serving as a liaison to local governments throughout the state

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on November 10, 2016; minutes of the regular meeting of the Nottoway County School Board held on October 13, 2016, 6 Budget Adjustments

1 – Budget Adjustment – Title I - \$280,325.95

REVENUES:

3-201-33020-0020-0300	Title I	<u>\$280,325.95</u>
	(Additional Award and Carryover)	<u>\$280,325.95</u>

EXPENDITURES:

4-201-61100-1140-900-800-500	PreK Aide Salary	\$ 26,196.00
4-201-61100-1120-900-800-500	PreK Teacher	47,311.00
4-201-61100-1120-200-100-500	Elem Teacher	100,000.00
4-201-61100-2100-200-100-500	FICA	7,650.00
4-201-61100-2100-900-800-500	FICA	5,623.29
4-201-61100-2210-900-800-500	VRS	14,660.00
4-201-61100-2210-200-100-500	VRS	6,085.66
4-201-61100-2300-200-100-500	Health	17,100.00
4-201-61100-2300-900-800-500	Health	5,700.00
4-201-61100-6030-900-800-500	Instructional Supplies	20,000.00
4-201-61100-6030-200-100-500	Instructional Supplies	<u>30,000.00</u>
		<u>\$280,325.95</u>

2 – Budget Adjustment – Title IIA - \$10,000.00

REVENUES:

3-201-33030-0260-0300	Title IIA (Carryover)	<u>\$10,000.00</u>
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EXPENDITURES:

4-201-61100-5500-200-100-630	Travel	\$ 3,000.00
4-201-61100-6030-200-100-630	Materials/Supplies	<u>7,000.00</u>
		<u>\$10,000.00</u>

3 – Budget Adjustment – Migrant - \$1,770.03

REVENUES:

3-201-24020-0380-0200	Migrant (Carryover)	<u>\$1,770.03</u>
		<u>\$1,770.03</u>

EXPENDITURES:

4-201-61100-6000-900-800-600	Materials & Supplies	<u>\$1,770.03</u>
		<u>\$1,770.03</u>

4 – Budget Adjustment – CIG - \$4,665.84

REVENUES:

3-201-33084-0144	CIG (Carryover)	<u>\$4,665.84</u>
		<u>\$4,665.84</u>

EXPENDITURES:

4-201-61310-3000-900-800-601	Purchased Services	\$2,000.00
4-201-61310-6030-900-800-601	Instructional Materials	<u>2,665.84</u>
		<u>\$4,665.84</u>

5 – Budget Adjustment – Title IV Rural Ed - \$30,000.00

REVENUES:

3-201-33084-0358	Title IV Rural Ed (Carryover)	<u>\$30,000.00</u>
		<u>\$30,000.00</u>

EXPENDITURES:

4-201-61100-1120-200-100-670	Salary	\$ 8,076.32
4-201-61100-2100-200-100-670	FICA	617.99
4-201-61100-2210-200-100-670	VRS	1,183.99
4-201-61100-2300-200-100-670	Health	1,900.00
4-201-61100-2400-200-100-670	GLI	189.79
4-201-61100-3000-200-100-670	Purchased Services	5,000.00
4-201-61100-5500-200-100-670	Travel	3,000.00
4-201-61100-6030-200-100-670	Instructional Materials	<u>10,031.91</u>
		<u>\$30,000.00</u>

6 – Budget Adjustment – 611B - \$150,000.00

REVENUES:

3-201-66084-0027	611B	<u>\$150,000.00</u>
	(Carryforward)	<u>\$150,000.00</u>

EXPENDITURES:

4-201-61100-1120-200-200-625	Salary	\$ 80,000.00
4-201-61100-2100-200-200-625	FICA	6,120.00
4-201-61100-2210-200-200-625	VRS	11,728.00
4-201-61100-2300-200-200-625	Health	28,500.00
4-201-61100-2400-200-200-625	GLI	2,000.00
4-201-61100-1120-300-200-625	Salary	12,500.00
4-201-61100-2100-300-200-625	FICA	956.25
4-201-61100-2210-300-200-625	VRS	1,832.50
4-201-61100-2300-300-200-625	Health	6,050.75
4-201-61100-2400-300-200-625	GLI	312.50
		<u>\$150,000.00</u>

Administrator Roark informs the Board that due to the large amount of funding that will be appropriated with these Budget Adjustments, it was advised by our Auditor to hold a public hearing on them prior to accepting them; there will be a public hearing held at the December meeting.

Health Department: Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2017

Economic Development Committee: Administrator Roark states there is a meeting scheduled for Thursday, December 08, 2016

Regional Jail Report & Juvenile Detention Center: September 2016 Piedmont Regional Jail Transportation Report, August/September 2016 Jurisdiction Report, September 2016 Piedmont Regional Jail Revenue, Letter of appreciation from Prince Edward Volunteer Rescue Squad for staff efforts during a recent inmate medical emergency, Virginia Department of Juvenile Justice Statewide Detention Facility Population, September 2016 Piedmont Regional Juvenile Detention Center Utilization Report, FY2015 State Compensation Board Jail Cost Report

Landfill: Administrator Roark gave the Landfill report

A – October 2016 Solid Waste Report; average of 51.8 tons of waste per day received

B – Letters – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 1st Quarterly 2016 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Detection Monitoring Program and the 2nd and 3rd Quarterly 2016 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 Assessment Monitoring Program; the Department’s review has determined the technical content of the quarterly submissions meets the applicable requirements of the regulations and the Department’s Submission Instructions and no additional comment is required at this time

C – Letter – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event: 10-26-16

D – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Providing a response to the Virginia Department of Environmental Quality warning letter dated 10-05-16 concerning the Total Suspended Solids (TSS) levels during the first semi-annual stormwater monitoring period of 2016 (January – June); it is presumed the levels will return to allowable value with current vegetation on the banks of the sediment basins

Fort Pickett Redevelopment Authority: Administrator Roark reports that the renovations have been completed on Building 443; the building is expected to be ready for use by December 1, 2016

Planning Commission Report: Administrator Roark reports that the Commission met for November and held a public hearing on both the Citizens Bank and Trust special exception request and the proposed re-zoning of three parcels in Pickett Park, they also discussed briefly the Rural Electric Committee

Letter – Commonwealth Regional Council (CRC) – Mary S. Hickman, Executive Director: encouraging the Board to consider being a willing participant, even as a current CRC non-member locality, in a regional application to the U.S. Department of Commerce, Economic Development Administration (EDA) for financial assistance to undertake the Comprehensive Economic Development Strategy (CEDS) process for its current members. It is explained that while it is not mandatory by the EDA program that all localities within the CRC region be a participant on the application, the CRC does not want a non-member locality with the region to lose an opportunity to participate in the project and ensure its eligibility for future EDA assistance for its economic development initiatives; CRC is willing to waive the required non-member match of \$7,500, should the application be successful, with the expectation that Nottoway County activate its annual membership in the CRC to ensure full support during the regional project. The County would have no membership obligation with the CRC if the application is not successful.

Administrator Roark provides the Board with a detailed listing of successful projects completed by the Nottoway County Planning Council at the request of a Board member. Vice Chairman Simmons moved to decline the Commonwealth Regional Council’s offer to participate with the regional project. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Correspondence – Middlesex County, Virginia – Matt Walker, Administrator: Seeking a Resolution in support of efforts to have the Virginia Department of Environmental Quality reevaluate the Commonwealth’s pending revised Erosion and Stormwater Management Act regulations implementation, set to take effect on July 1, 2017, and in turn to promote the “opt-out” ability for localities.

Supervisor Bowen moves to support the efforts with adoption of a resolution supporting the “opt-out” ability for localities. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Grants – Library - \$3,171.14

<u>REVENUES:</u>		
3-100-33050-0001	Grants – Library	<u>\$3,171.14</u>
	(USAC E-rate Proceeds)	<u>\$3,171.14</u>
<u>EXPENDITURES:</u>		
4-100-73010-7001	Miscellaneous	<u>\$3,171.14</u>
		<u>\$3,171.14</u>

2 – Erroneous Assessment: Refund Hyundai Lease Titling Trust \$716.46 for erroneous personal property assessments for tax year 2015

3 – Erroneous Assessment: Refund Lee Bryant \$40.82 for erroneous personal property assessments for tax years 2013 and 2014; the refunded amount will be applied to current taxes still owed

4 – Budget Adjustment – Miscellaneous – Undefined - \$145.04

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$145.04</u>
	(Dept. of Soc. Ser. fuel cons.)	<u>\$145.04</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$145.04</u>
		<u>\$145.04</u>

Supervisor Simpson moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark presents the following information items:

1 – Wythe County Resolution 2016-19 supporting “Lottery for Localities”

2 – 2016 Annual Financial Statements for Nottoway County Department of Social Services from the Virginia Department of Social Services Office of the Commissioner

3 – FY16 financial certification for the County’s Virginia Juvenile Community Crime Control program funded by the Virginia Department of Juvenile Justice; all required funds have been expended and the account for FY16 is now approved and closed

4 – Nottoway Sheriff’s Office partial activity report for October 2016

5 – Letter – GEM Management, LLC – Jeremy Burris: Notification that qualified applicants are currently being accepted for Nottoway Manor Apartments, located at 509 Nottoway Avenue, Blackstone; offering affordable housing to low-income households based on income and family size

6 – Minutes: Minutes of the Virginia’s Growth Alliance Marketing meeting held on September 15, 2016, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on September 21, 2016, Minutes of the Piedmont Regional Jail Board meeting held on September 21, 2016, Minutes of the Nottoway County Planning Commission meeting held on September 13, 2016, Minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on July 29, 2016, Minutes of the South Central Workforce Development Board meeting held on July 21, 2016, Minutes of the Nottoway County Public Library Board of Trustees meeting held on September 21, 2016, Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on September 27, 2016, Minutes of the Nottoway Community Planning Management Team meeting held on September 26, 2016, Minutes of the Extension Leadership Council meeting held on November 03, 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period October 2016

2 - Erosion and Sedimentation Report: Report Period October 2016

3 – Letter – Virginia Department of Motor Vehicles – Richard D. Holcomb, Commissioner: Notification that Nottoway County is due \$165.00 from the sale of the Animal Friendly license plates. Vice Chairman Simmons moves to accept and appropriate the \$165.00. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

4 – Letter – Virginia Department of General Services – Holly Law Eve: Providing a Firearms Rider as an amendment to the current lease between Nottoway County and the Virginia Department of Health/Nottoway County Health Department; the Rider prohibits firearms in State Offices to include the local Health Department

The Board unanimously agreed to approve the Firearms Rider, as presented, as an amendment to the lease between Nottoway County and the Virginia Department of Health/Nottoway County Health Department and install signage at its own expense.

5 – Virginia's Growth Alliance: Administrator Roark reports he and Chairman Simmons attended a recent USDA roundtable

6 – Invitation from the Office of the Governor to attend a holiday reception on Thursday, December 8, 2016 at 6:00 p.m. at the Executive Mansion in Richmond, Virginia

Administrator Roark informs the Board of a request from Sheriff Parrish to declare a 2008 Ford Crown Victoria as surplus; the School's Transportation Department has expressed an interest in it. Supervisor Vaughn moves to declare the vehicle surplus and transfer ownership to the School's Transportation Department. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia §2.2-3711 A 7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

The Board enters closed session at 8:14 p.m.

The Board returned to open session at 8:35 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to authorize County Attorney Preston Williams and Administrator Roark to proceed with instructions as discussed in Closed Session. The motion carried as follows:

C.A. Simpson	Yes
S.W. Bowen	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 8:37 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

November 17, 2016

7:00 P.M.

- A- CALL TO ORDER:** Chairman Gary Simmons
- INVOCATION:**
- PLEDGE OF ALLEGIENCE:** Chairman Simmons
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- William Collins, Agent/Citizens Bank & Trust Co. – Special Exception Permit
 - 2- An Ordinance to Rezone Three Parcels From GB & LI to PD1
 - 3- Establishing the Piedmont Regional Jail Authority & Service Agreement for Its Operation
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- VDOT Newsletter
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report

		A- Monthly Waste Report
		B- Letter – DEQ
		C- Gas Monitoring
		D- Letter – Draper Aden
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Request – Commonwealth Regional Council
G-	NEW BUSINESS:	1- Resolution – Middlesex County
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Ellen F. Myatt, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Library – \$3,171.14
		2- Erroneous Assessment – Hyundai Lease - \$716.46
		3- Erroneous Assessment – Bryant - \$40.82
		4- Budget Adjustment – Sheriff - \$145.04
J-	INFORMATION ITEMS:	1- Resolution – Wythe County
		2- Report – Dept. of Social Services
		3- Report – VJCCCA Grant
		4- Sheriff's Report
		5- Letter – Gem Management LLC

K- COUNTY ADMINISTRATOR:

- 6- Minutes
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- DMV – Animal Friendly License Plate fund
- 5- VA Dept. of General Services Lease Firearms Rider
- 6- VA's Growth Alliance
- 7- Letter – Governor's Office

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen
Mr. Simmons
Mr. Vaughn
Mrs. Simmons
Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

TO OUR VETERANS:



"Should things go wrong at any time, the people will set them to rights by the peaceable exercise of their elective rights."

Thomas Jefferson